

Grand Isle Consolidated Water District

Minutes of Regular Meeting May 10, 2017

Present at meeting: Commissioners Michael Inners, Andy Phipers, Janine Banks, Shannon Bundy, Lynda Morgan-Gardiner, David Borthwick-Leslie and Julia Small, SOS Operator Warren Steadman, GME President Alan Huizenga and representative Matt Gardner and Bill Baron from the GI Select Board.

Michael Inners opened the meeting at 7:00PM. It was held at the Ed Weed Fish Hatchery in Grand Isle, VT.

Additions to the Agenda

None

Review of Meeting Minutes

- 1) Andy motioned to approve the April 12, 2017 meeting minutes and Lynda seconded the motion. David and Julia abstained, all others were in favor and the motion passed.

Questions from User's

- 1) GI Select Board member Bill Baron came to discuss the new fire station connection. He requested a waiver of the \$3500 connection fee. Discussion ensued, Andy motioned to approve the waiver and Janine seconded it. Shannon opposed and all others were in favor so the motion passed.

Michel mentioned the Fire Station had requested a 2" supply line vs a 1" line. There is no fire suppression system. Pierson Engineering designed it and Bill will look into why they wanted a 2" service line.

Janine motioned to approve the connection agreement when we receive it and Julia seconded the motion. Shannon abstained but all others were in favor so the motion passed.

Operator's Report

SOS's full report is attached to these minutes, discussion ensued on a few items.

- 1) 2 Master meters with touch pads were installed East Shore North last week.
- 2) Aquatech completed cleaning & re-caulking the tank. Warren thought they did a good job (and made a joke about the FAA complaining the tank was too bright and blinding pilots in the area).
- 3) LT2 – We have to test 2x/mo for *Cryptosporidium* for one year starting in Oct. Janine asked Warren to get a couple of bids from local LT2 approved labs. (Note: Warren subsequently has emailed the Board notifying them this is incorrect. We must test for *E. coli* for a year and depending on the results we may be triggered to monitor for *Cryptosporidium* after that).
- 4) Complaints of contamination in one user's faucet screen. Warren visited the user and it looks like some sort of white shavings (PVC?). Warren will look at the screen in meter when he can get at it and that should determine if it is from our system or coming from inside their house.
- 5) Julia got a call from a neighbor with a large water bill and they are out of town and they thought there was no explanation for it. They reported to Julia that they called SOS as she instructed and that Crystal took care of it very professionally and solved the issue.

Engineer's Report

Green Mountain Engineering did not supply a written report as they were present at the meeting.

- 1) O & M Manual update. It is done and has been submitted to the state; we are awaiting their comments.
- 2) Asset Management Project –Matt Gardner from GME made a clear and informative presentation. Alan added that ours is very complete and accurate (compared to other municipalities) as they had all the necessary information. Funding strategies were submitted by Michael on time. Funding & risk mgmt. sections are still awaiting approval. All else has been approved.

- 3) Capacity Study. There is an application form for amending our permit and we will submit it with our study. The State is currently amending the rules and looking to make 24 hour production requirements instead of 12 hour requirements like ours is currently. This is good news.

Treasurer's Report

- 1) Comparing P & L with budget, it makes sense.
- 2) Income, expenses and account balances were stated. The 2016 books will be audited May 26th by Angolano & Company.
- 3) He met with Melissa today and has passwords for quick books and our online accounts, etc. We may have to redo passwords due to the Merchants Bank merger.
- 4) All procedures look good to Andy.

Old Business

None

New Business

- 1) Ratifying the East Shore North Culvert Project agreement. Andy made the motion to approve the GICWD letter signed by the Town of Grand Isle and Julia seconded it. All were in favor and the motion passed.
- 2) Warren asked Alan a couple of questions. If we're asked to locate a line 6ft under water, is it our responsibility? If we say it is here and they hit it somewhere else, is it our responsibility? Alan noted that disclaimers are included on all engineering plans, etc. Consensus was that the person digging is responsible. They need to find it, not just dig and break it.

Motion to adjourn was made at 8:27PM by Julia and seconded by Andy. All in favor, none opposed.

Respectfully Submitted,

Janine Banks _____ Date: _____



SIMON OPERATION SERVICES, INC.

May 10, 2017

Mr. Michael Inners
Grand Isle Consolidated Water District
Grand Isle, Vermont 05458

Dear Mike,

Enclosed please find the following reports and activities for the water treatment facility for the month of April, 2017.

1. Monthly Activities Report
2. Vermont Water System Operations Report

If you have any questions regarding this information please feel free to call me toll free at 1-888 SOS -1885.

Sincerely,

Mark

Mark Simon

cc: Facility copy

143 S. Main Street, Waterbury, VT 05676 1-888-767-1885

**GRAND ISLE CONSOLIDATED WATER DISTRICT
MONTHLY ACTIVITIES REPORT
APRIL 2017**

A.

B. ACTIVITIES COMPLETED

1. Two samples were taken for coliform testing. Both samples were absent. Monthly backwash data was taken and the monthly report sent to the Watershed Management Division. The monthly water operations report was completed and sent to the Drinking Water and Ground Water Protection Division.
2. Seasonal meters that are removed in the Fall by SOS personnel have been installed.
3. A leaking meter assembly at 3 Launch Road was repaired.
4. The Curb Stop Riser at 42 Lakeshore Blvd. was repaired.
5. SOS personnel met with new customer at 98 White's Lane to explain connection requirements.
6. SOS personnel visited the Scandore residence on Bell Hill Road to investigate complaint of white substance clogging their faucet screens. The source of the white flecks could not be determined without further sampling.
7. SOS personnel worked with Town Highway personnel, contracted engineers, Town Select Board members, VT Rural Water personnel and GICWD Board members, to come to a resolution regarding the water main that is located adjacent to a road culvert that is being replaced.

C. ACTIVITIES IN PROGRESS

1. SOS personnel are completing their work on the Asset Management program.
2. The Master Meter replacement is scheduled for the first week in May.
3. The cleaning and caulking on the Bell Hill Tank is scheduled for the second week in May.
4. SOS personnel are discussing with the engineer designing the new Fire Station pipe and meter sizes.

D. ACTIVITIES PLANNED OR NEEDED

1. Dead end distribution lines will be flushed during May.
2. The backwash tanks will be pumped during May or early June. The GAC filter first in line will be backwashed at the same time.
3. The LT-2 sampling plan will be developed before the July 1st deadline.
4. GICWD will again participate in the Bluegreen Algae sampling project.

E. BILLINGS AND COLLECTIONS

1. Accounts receivable as of May 8, 2017 was \$32,593.
2. Disconnect notices will be sent out on May 22, 2017.
3. One new lien was added for 1 East Shore North.