

Grand Isle Consolidated Water District

Minutes of Regular Meeting October 14, 2015

Present at meeting: Commissioners: George Wilcox, Janine Banks, Julia Small, Shannon Bundy, David Borthwick-Leslie (he arrived after the opening of the meeting) and Chuck Besterman (absent was Michael Inners). SOS Operators Warren Steadman and Joe Danis, SOS owner Mark Simon and Phyllis Simon. Member, David Banks.

Chuck Besterman opened the October 14th meeting at 7:03PM. David Borthwick-Leslie took over running the meeting beginning with the Operator's Report.

Additions to the Agenda

- 1) None.

Review of Meeting Minutes

George Wilcox made a motion to accept the September 9th meeting minutes. Julia Small seconded. Voice vote was unanimous approval.

User's

- 1) Kevin Rock, 50 Lovers Lane has requested an allotment for 2 houses, one already in existence, 540 gal/day each. A motion was made by Chuck Besterman to approve the 540 gal/day allotment for each of ultimately 2 houses for Kevin Rock, 50 Lovers Lane. Janine Banks seconded it and voice vote was unanimous approval.
- 2) Bullis taste issue was resolved by Warren. It was believed caused by the water filter in the Bullis home.

Operator's Report

SOS's full report is attached to these minutes, discussion ensued on the following items:

- 1) Warren clarified #5 from the report. Leaving the line as is, without finding the connection to the main line is the best option at this point. Also mentioned was a neighbor whose dishwasher was running when the water was shut off to fix the leaking pipe. She noted to Julia that she found it smoking because there was no water in it and it was trying to heat the water. Ordinance says we do not have to notify people of unplanned shutoffs.
- 2) Duane has finished the contracted upgrades and has sent an invoice. However there was additional work performed by him since he was on site and that was not included in the invoice. Warren estimates the additional work to be \$3,000-5,000. Duane will also be giving us options and estimates to update the alarm system to include the new building. We will need to determine if this can be paid for with the leftover monies from the GAC project.
- 3) The new iPad works very well to enable Warren and Joe to run the plant when they are not able to be at the plant. It also stores data regarding locations and type of maintenance performed on the distribution system.
- 4) Phyllis Simon spoke very highly of their new employee Crystal. Phyllis also offered to do our accounting and bill paying if we are interested.

Engineer's Report

Green Mountain Engineering was not present at the meeting however Alan Huizenga sent the

following email: I will not be able to attend tonight's meeting. There was very little activity this past month, so we did not forward a report. It is our understanding the lab will ship no later than 10/23. Neagley and Chase are trying to get it on the 21st, so they can install before the end of next week, but the manufacturer can't promise that yet. Neagley and Chase are in constant contact with him.

Feel free to contact Brad or myself, if there are any questions.

Sincerely,

Alan

Warren noted that Brad Washburn is looking into the oxidation occurring already on the piping provided by TetraSolve and will be working with them to have the issue corrected.

Treasurer's Report

- 1) Warren will send a report on Thursday as he received the data from Melissa too late to prepare one for this meeting.

Old Business

- 1) Janine Banks explained what procedures she had set up with Melissa Boutin. Janine gets the mail and brings it twice a week to the plant. Warren codes it by Wednesday afternoons and puts it in the coded bills slot for Melissa to come and pay the bills. Melissa said she would come weekly, after Wednesdays and pay the bills at the plant, leaving the paid bills in their slot for Janine to file. It was noted that it appeared last week Melissa took the coded bills but did not pay them at the plant and it is unknown if the bills have been paid yet. Janine will talk with Melissa to make sure she understands the board wants the bills paid weekly and kept at the plant.

New Business

- 1) Warren will check with Brad about getting a plaque for the new GAC building inside. Warren will talk to Kevin about a sign on the outside of the building.
- 2) Phyllis Simon will take care of completing our insurance update due to VLCT.
- 3) David Borthwick-Leslie mentioned that his house is sold and he will not be running for a Commissioner position at the Annual Meeting. Therefore he will not continue as Chair of the Board either.
- 4) George Wilcox mentioned that this is his last meeting as Commissioner because he is moving out of town.

The Additions to the Agenda

- 1) None.

Janine Banks made a motion to adjourn at 8:30PM and it was seconded by Chuck Besterman. Voice vote approved unanimously.

Respectfully Submitted,

Janine Banks _____ Date: _____