

**GRAND ISLE SELECTBOARD  
MINUTES**

**Monday January 21, 2019 - 7:00 PM  
Town Office Community Room  
9 Hyde Road, Grand Isle, VT**

**I. CALL TO ORDER:**

**Board Members Present:** Jeff Parizo-Chair, Diane Cota-Vice Chair, AnnaMarie DeMars, Eric Godin and Rachael Griggs

**Community Members Present:** Ben Ingalls, Bill LeClair, Donna LeClair, Shawn Mercy and Melissa Boutin

**Amend Agenda For Matters Not Listed:** Moved Ben Inglass to Guest

**II. GUESTS:**

**Shawn Mercy – PC:** Shawn Mercy said the Planning Commission was looking for a replacement to the Zoning Administrator position to replace Linda (Effel) who had fulfilled the remainder of Jeff’s (Parizo) term. After reviewing the applicants the Planning Commission chose Scott Brown, a retired architect and builder who has lived in the community for over 30 years. As Planning Commission we suggest a \$20 an hour wage with about 20 hours per week. We recommend the existing Holiday and one-week vacation as this has been with prior ZAO’s. He is not looking for any benefits so this will be a part time position. AnnaMarie asked if there is money in the budget for Scott to attend training. Shawn said they have some training money in the budget.

Diane motions to accept the Planning Commission’s recommendation of Scott Brown as ZAO starting January 31, 2019 for the remainder of FY 2019. Eric Godin seconds the motion. No further discussion, all in favor and the motion passes.

Shawn said by the next PC meeting he should have an update for the code analysis for the Highway Department Building.

**Donna LeClair – DRB:** Donna LeClair said the DRB had received a letter of interest from Panos Lekkas saying he now has more time and is interested in coming on board as a DRB alternate. The DRB nominated him and voted to request an appointment by the Selectboard.

AnnaMarie DeMars motions to appoint Panos Lekkas as an alternate to the Development Review Board. Diane Cota seconds the motion. No further discussion, all in favor and the motion passes.

**Ben Inglass, EMD - Local Emergency Management Plan (LEMP) Seminar:** Ben said he had sent an email to Rachael stating someone from the Selectboard needs to have an ICS 402 certification. Diane Cota said she has it and will give Ben a copy of her certificate. This satisfies the State and the Emergency Operations Plan is in place in case we need to apply for money.

He said the State just adopted that the Local Emergency Operations Plan is moving to a Local Emergency Management Plan so the State is getting more involved. Instead of every town within every county having their own plan it’s more that the State

gives a set plan so we can alter certain parts of it. This training will be held on February 4<sup>th</sup> at the Sheriff's office and Ben will be attending and will report back to the Selectboard.

Ben also said with the pending storm he met with his emergency contacts in case they had to open up a shelter. They checked at the school and found the generator would not start. He wanted to know who is supposed to be maintaining and starting the generator every other week. The Town uses Brookfield to check the generator twice a year. Jeff suggested Ben attend a School Board meeting on this matter. AnnaMarie is going to contact school board member Gary Marckres set up a meeting. Jeff will contact Ron and direct him to call Brookfield to service the generator.

**III. REVIEW AND APPROVE MINUTES:** January 7, 2019

Eric Godin motioned to approve the minutes of January 7, 2019 as is. Diane Cota seconds the motion. All in favor, no further discussion and the motion passes.

**IV. NEW BUSINESS:**

**Discuss Moving Town Meeting to Saturdays:** AnnaMarie suggested Town Meeting should be moved to Saturdays. After discussion it was agreed Melissa will check with the School Board. AnnaMarie will check with Gary Marckres. Jeff said tentatively this year Town meeting would be held at the School on Saturday March 2, 2019 at 3:00.

**V. OLD BUSINESS:**

**Sheriff's Building:** AnnaMarie checked with Sheriff Allen and found that the Sheriff's Department is renting the building on Rt. 2 in Grand Isle and plan to buy it. Also, Sheriff Allen doesn't have to attend the Selectboard's budget meeting on January 24 as he has already submitted his budget to us.

**EAB Tree Cutting Discussion:** Eric has been researching the Emerald Ash Borer and is on the task force that represents the Grand Isle towns. South Hero has been pro-active and has written an article to be on their March 2019 Town Meeting ballot allocating \$10,000 toward removal of ash trees along the Town's right of way. AnnaMarie said the Grand Isle Highway Department has included \$10,000 in this year's budget toward the EAB infestation. Also discussed was adding an allocation of \$10,000 per year until the EAB problem on Grand Isle's right of ways is taken care of. Power companies need to be informed of trees that are within 10 feet of power lines that need to be taken down. The felled trees would need to be chipped and wood from infected trees must not be transported elsewhere. Also noted that it is extremely dangerous when cutting down dead ash trees as they split in many pieces and has killed several people. If nothing were done to remove the infected trees within the Town's right of way it would turn into a very expensive task.

**Town Website:** - Moved to February 4<sup>th</sup> meeting

**VI. Highway Department Update:**

**Winter Plowing Policy** – Moved to February 4 meeting

**Lawn Care Bids Request Update** – Jeff read the requirements of the Grand Isle Lawn Care Bid Request. We would do a two-year contract with fuel cost re-negotiations each year. Notice will be advertised in The Islander, on Front Porch Forum and on the Town website

next week. The requirements will be available at the Town Office as well as scanned to the website. The last day to submit bids will be Friday, March 8, 2019. Sealed bids will be opened at the Special Selectboard Organizational Meeting to be held on March 11, 2019. There will be a regular Selectboard meeting on March 18.

**Buildings Facilities Manager Update:** None Held

**VII. REVIEW AND SIGN WARRANTS:** Eric Godin motions that we approve the warrants and have Jeff Parizo them. AnnaMarie DeMars seconds the motion. No further discussion, all in favor and the motion passes.

**VIII. EXECUTIVE SESSION: Personnel Matter Inviting Melissa Boutin, Town Clerk:** Jeff Parizo motions to go into executive session at 8:17 to talk about a personnel matter inviting Melissa Boutin, Town Clerk. Eric Godin seconds the motion. No further discussion, all in favor and the motion passes.

Eric Godin motions to come out of executive session at 8:50 with no decision made. AnnaMarie DeMars seconds the motion. No further discussion, all in favor and the motion passes.

**IX. ADJOURNMENT:** AnnaMarie DeMars motions to adjourn at 8:50. Diane Cota seconds the motion. All in favor, no further discussion and the motion passes.

Respectfully submitted,

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Rachael Griggs, Selectboard Clerk

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Jeffrey Parizo, Selectboard Chair

Date: \_\_\_\_\_

Date: \_\_\_\_\_