

**GRAND ISLE SELECTBOARD
MINUTES
Monday March 18, 2019
Town Office Community Room
9 Hyde Road, Grand Isle, VT**

I. CALL TO ORDER: Jeff Parizo called the meeting to order at 7:00pm

Board Members Present: Jeff Parizo-Chair, AnnaMarie DeMars, Eric Godin and Rachael Griggs

Board Members Not Present: Diane Cota-Vice Chair via chat but it didn't work and the call ended after Amend Agenda for Matters Not Listed

Community Members Present: Ronnie Bushway, Ben Ingalls, Kevin Rock, Barclay Morris, Glenda Leake, Denise Abbott Douglass, Donna LeClair, Charlotte C. Kennedy, Jerry Hebda, Lisa Ruoff, Bill Maksym, David Leake, Ray Mitchell, Hans Kumitsch, Emily Clark and Melissa Boutin

First Order: Nominate and Elect Selectboard Chair and Vice Chair

Eric Godin motioned to nominate AnnaMarie DeMars as Selectboard Chair. Jeff Parizo seconds the motion. No further discussion, all in favor and the motion passes.

Jeff Parizo motioned to nominate Eric Godin as Vice-Chair. AnnaMarie DeMars seconds the motion. No further discussion, all in favor and the motion passes.

Amend Agenda For Matters Not Listed: Remove Safe Winter Driving Policy and add Fire Warden Appointment.

- **Standards for Adding Items to an Agenda – Rachael – Not held, moved to April 1 agenda**

II. GUESTS: Emily Clark and Ben Ingalls:

- **Emily Clark – AT&T Cell Tower Antenna at 37 Lovers Lane Water Tower:**
- Emily Clark and her husband Dan own the property at 42 Lovers Lane in Grand Isle VT, which abuts the property owned by Grand Isle Consolidated Water District (GICWD) at 37 Lovers Lane. Emily passed out printed information for the Selectboard and community members in attendance. Some of the information follows.
- Emily and Dan Clark also hold a deeded right-of-use on the GICWD property
- Clarks are Interested Parties in the AT&T Proposed 140 foot Cell Tower at the 37 Lovers Lane property
- This proposed cell tower is within the Clarks deeded right-of-use and the Clarks have no plans at this time to grant consent for this proposed project
- This proposed project violates Grand Isle's Town Zoning Bylaws in terms of minimum distance from property and height above average elevation of tree line
- Clarks still have no communication from GICWD about this proposed project to date.
- "The GICWD has allowed the process to run forward for more than 6 months, with the assistance of AT&T consultants, engineers and lawyers, but without earnestly engaging affected residents on Lovers Lane, the Grand Isle Selectboard, Planning Commission, DRB, or the public."
- Emily talked about the next steps asking for participation.

- **Ben Inglass – Grand Isle Volunteer Fire Department – Coin Drop for 2019:**
- Ben Ingalls came to ask for a letter from the Selectboard approving a coin drop.
- The event is to be held on Saturday July 6, 2019 in the area of 185 US Route 2 in front of St. Joseph's church
- All applications and certificate of insurance have been filed and approval from Sheriff Ray Allen has been received
- Farmers Market has asked for a heads up and have been informed of the date
- Ben is requesting a letter of approval from the Selectboard to the VT Agency of Transportation
- Held two coin drops in this area in the last two years. In 2017 they raised \$3,328.82 in about eight hours. In 2018 in the same amount of time raised \$2,902.95.
- Ben explained this helps raise money for equipment such as personal protective gear. One pair of pants and a jacket costs approximately \$2500 and needs replacing every ten years.

Jeff Parizo motions to approve the Grand Isle Volunteer Fire Department coin drop for July 6, 2019. Eric Godin seconds the motion. No further discussion, all in favor and the motion passes.

- **Ben Inglass – Emergency Management Director – AED's for Town Buildings**
- Ben Ingalls, EMD reported that AED's, which are defibrillators, have been ordered on March 2 with expected delivery in 6-8 weeks. They will be installed in the Fire Department, Annex, Town Garage, Library, Log Cabin, Transfer Station and Town Office. Because we ordered in bulk the cost is usually \$1800 and we paid \$1,550 each. The pads expire after 2 years and cost about \$70 for a set of pads. Ray Mitchell, GIVFD and Rescue said Rescue is holding an open house on Sunday, March 24 and there will be demonstrations on how to use an AED. He also said the first thing to do in an emergency is to call 911. They will walk the caller through the procedure. Also when the AED is turned on instructions will begin. An AED was used on the West Shore recently and saved a life.

III. REVIEW AND APPROVE MINUTES: February 18 and March 1, 2019

Eric Godin motions to approve the minutes of February 18 and March 1, 2019 as written. Jeff Parizo seconds the motion. No further discussion, all in favor and the motion passes.

IV. NEW BUSINESS: Approve the following:

- **Designated Regular Selectboard Meeting Dates, Time and Location:** Eric Godin motions to keep the first and third Monday of each Month, 7:00PM at the Town Office (Community Room as Grand Isle Selectboard's designated time and place). Jeff Parizo seconds the motion. No further discussion, all in favor and the motion passes.
- **Designated Locations for Posting Agenda and Minutes:** Jeff Parizo motions to keep the designated posting locations for agendas; The Islander, A&B Beverage, Town Office, Post Office, and the Town website. The minutes are posted on the Town website only. Eric Godin seconds the motion. No further discussion, all in favor and the motion passes.

Appointed Positions:

- **Discuss timeline for Emergency Management Director and Assistant:** Ben Ingalls asked if the State or Selectboard sets the one-year term for EMD. He said it takes about eight months to study all the information and then there are just four months left to serve. He would ask if it is the Selectboards decision would the term be set for two or three years instead of one. This also includes the EMD assistant. The Board agreed, will look into it and discuss it at the organizational meeting in March 2020. Eric thanks Ben for all his work.

- **Appoint Emergency Management Director and Assistant:** AnnaMarie opened the letter from Ben Ingalls. Eric Godin motion to appoint Ben Ingalls as Emergency Management Director for another year, (April 1, 2019 to April 1, 2020). Jeff Parizo seconds the motion. Discussion followed; Ben mentioned the emergency plan has been simplified with a clearer line of

communication with the State. He will present it to the Town at the April 1, 2019 Selectboard meeting. He is also working on implementing a countywide emergency center with Sheriff Allen and the Red Cross at the Sheriff's building. All in favor and the motion passes.

- **Appoint Tree Warden:** Jeff read the letter of interest for Tree Warden from Bill Baron. Rachael Griggs motion to appoint Bill Baron as Tree Warden for one-year term (April 1, 2019) ending March 31, 2020. Eric Godin seconds the motion. Discussed was the invasion emerald ash borer Bill wrote in his letter. All in favor and the motion passes.

- **Appoint NRPC Representatives (Barclay Morris to Transportation Advisory Comm.)** Jeff Parizo makes a motion to appoint Barclay Morris to the NRPC. Rachael Griggs seconds the motion. No further discuss, all in favor and the motion passes.

Eric Godin motions to appoint Barclay Morris to the Transportation Advisory Commission for NRPC. AnnaMarie DeMars seconds the motion. No further discussion, all in favor and the motion passes.

Jeff Parizo makes a motion to appoint Howard DeMars as the second person to NRCP. Eric Godin seconds the motion. No further discussion, Jeff Parizo, Eric Godin and Rachael Griggs approve. AnnaMarie DeMars recuses herself and the motion passes.

- **Appoint Northwest Solid Waste District:** Eric Godin motions to appoint Mike Kemsley to the Northwest Solid Waste District. Jeff Parizo seconds the motion. No further discussion, all in favor and the motion passes.
- **Appoint Pound Keeper:** No letters of interest were received.
- **Fire Warden:** AnnaMarie opened three letters of interest for the position of Fire Warden. She read the letters from Ray Mitchell, Ron Bushway and Adam White.

Rachael Griggs motions to appoint Adam White as Fire Warden. No one seconded the motion.

AnnaMarie DeMars motions to appoint Ron Bushway as Fire Warden. Jeff Parizo seconds the motion. After brief discussion AnnaMarie DeMars, Jeff Parizo and Eric Godin approve, Rachael Griggs opposes and the motion passes.

Policies and Procedures:

- **Sign Road and Bridge Standards:** Move to April meeting.
- **Conflict of Interest Policy and Rules of Procedure:** Jeff said the Conflict of Interest Policy was signed in 2017 and the Rules of Procedures were signed in 2018. Both must sign every year especially if there are new Selectboard members.

Jeff Parizo motions to sign the Conflict of Interest Policy and Rules of Procedure. AnnaMarie DeMars seconds the motion. Discussed was a question why it couldn't be signed when a new Board member takes the oath. It was explained that a motion must be made during a meeting. No further discussion, all in favor and the motion passes.

- **2006 Traffic Ordinance Review:** Moved to be discussed at the April 1 meeting
- **2005 Ordinance Regulation Construction and Acceptance of Public Highways Review:** Moved to be discussed at the April 1 meeting
- **2019 Safe Winter Driving Policy** – Already signed and will be put on the website

V. **OLD BUSINESS: Website Update** – Eric – Moved to April 1 agenda

VI. **Highway Department Update:**

- Ron Bushway, Road Commissioner reported there are a lot of ditches and culverts plugged this year due to the ice
- Last week he and Cagney Hamblett attended flag school and took the advanced course so they are certified for four years.
- Plan to start cold patching soon.
- The Back Roads Programs grants won't come out until fall. Will apply to V-Trans grants. We should get \$60,000 for the culverts on Hyde Road and Moccasin.
- Jeff said plans; permits and engineering specks are complete for the two culvert replacements so we are ready to go.

Buildings Facilities Manager Update: Ron Bushway, BFM said he has been cleaning out the basement of the Annex. There will be an insurance survey of all Town buildings on April 3rd. Jeff said we should have an open house at the old Town garage. People need to see why a new building is needed.

VII. **REVIEW AND SIGN WARRANTS:** Jeff Parizo motions to have AnnaMarie DeMars sign the warrants. Eric Godin seconds the motion. No further discussion, all in favor and the motion passes.

VIII. **ADJOURNMENT:** Jeff Parizo motioned to adjourn at 8:52pm. Eric Godin seconds the motion. No further discussion, all in favor and the motion passes.

Respectfully submitted,

Rachael Griggs, Selectboard Clerk

AnnaMarie DeMars, Selectboard Chair

Date: _____

Date: _____