

**Town of Grand Isle
Minutes of Planning Commission
September 4, 2018**

Board Members Present:

Shawn Mercy, Chair
David Graham, Vice-Chair
Dwight Bullis
Andy Paradee
Jeff Parizo
Melissa Boutin

Absent:

None

Guests:

None

- A.** Meeting is called to order at 7:03 PM by Shawn Mercy, Chair.
- B.** Amend: New Business: Wiemann Lamphere Old Business: Annex
- C.** Guests: No guests
- D.** New Business:
- 1) Shawn Mercy shares the information received from Wiemann Lamphere to develop a new use for the former Grand Isle Fire Department building. David Roy proposes an agreement for the concept design/feasibility analysis and schematic/concept design for \$8000.
 - 2) The Jeffords Steel quote also shared by Shawn Mercy is reviewed. This quote is for the fabricated steel items needed to build the former Grand Isle Fire Department building up to code. The total presented is \$116290.
 - 3) Melissa Boutin will email Rachael Griggs of the Selectboard to be added as the first guests for the 09/17/18 SB meeting.
 - 4) Tyler Billingsley of East Engineering will be contacted by Jeff Parizo to get a quote on the Highway Department engineering
- E.** Old Business:
- 1) Annex/Highway Department location -David Graham met with Bill Baron, adjacent property owner and current Town of Grand Isle Tree Warden to walk around the Annex property. Noted are three maple trees that may have to be relocated. Bill Baron also expressed his concern for potential disruption of vegetation as well as his rental unit that sits within his storage unit business.
 - 2) NWRPC – Dwight Bullis provides the information he received from Northwest Regional Planning Commission on the direction of the Highway garage. They recommended going with an RFP for the project. St. Albans may have a template to use but the Selectboard needs to do the RFP.

- F.** Update from Other Meeting Attendance: David Graham informs the Planning Commission members that the Recreation Department has a new chair person. Shevonne Travers has stepped down and Amy Thompson has now been appointed.
- G.** Review & Approve Minutes: A motion is made by Jeff Parizo to approve the 08/21/18 minutes. David Graham seconds. Members vote. All are in favor. Motion carried. Vote 4-0. Andy Paradee abstains due to his absence.

The next meeting of the Commission is scheduled to be held 7PM on Tuesday, September 18, 2018 at the Town Municipal Office.

A motion is made by Jeff Parizo to adjourn. David Graham seconds the motion. Members vote. All are in favor. Motion carried. Meeting adjourned by Shawn Mercy at 7:48PM.

Respectfully Submitted: Melissa A. Boutin, Planning Commission, Scribe

DRAFT