

Grand Isle Free Library Minutes

February 10, 2020

I. The meeting was called to order at 6:01 pm by Karen Allen

Board Members Present: Karen Allen, Colleen Bushway, Howard DeMars, Glenda Leake and Kate O'Neill

Community Members Present: Annamarie DeMars as Selectboard Liaison, Jeff Parizo

Amend Agenda for Matters Not Listed: Executive Session to discuss status of Library Director applicants.

II. New Business: New Library Building – beginning conversation with Select Board Members

Jeff Parizo gave us some needed information regarding a new library for the town. The town uses the services of Tyler Billingsley of East Engineering to obtain cost estimates. The town would use architects already on board to help with planning, permitting, architectural renditions, etc.

The library would be willing to share the initial expenses of engineering and design costs with the town in order to get the planning to go forward without a huge cost to the taxpayers. We would hope that with all preliminary work done soon, there could be a bond vote in November. This would require us to move quickly and work closely with the town as the town owns the library building.

Karen moved that the library board approve paying one half of the town proposed fees for preliminary work, if needed, with the town picking up the other half and the understanding that the fees appropriated by the library for their share would be reimbursed to the library upon approval of the bond. The interior fit-up of the new library space will be undertaken by the library with the town responsible for construction of the library building itself. The motion was seconded by Glenda. There was no further discussion; the motion passed unanimously. Colleen and Glenda will attend the next Select Board meeting to offer support.

III. Secretary's Report:

Minutes of the January 4, 2020 meeting: Copies of the meeting were made available to the board for review. Howard moved to accept the minutes as written, Colleen seconded the motion. There was no further discussion. The motion passed unanimously.

Minutes of the January 22, 2020 meeting: Copies of the minutes were made available to the board for review. Glenda moved to accept the minutes; Kate seconded the motion. There was no further discussion. The minutes were passed unanimously

IV. Treasurer's Report

Colleen discussed the Treasurer's Report as presented. Copies were made available for review and discussion. There was a discussion of the Certificates of Deposit. This had been brought up at previous meetings. The Northfield Savings Bank CD comes due February 05. The rollover interest rate for 9 months is 1.5%. It was agreed that the CD would be rolled over. The Citizens Bank CD is currently at a much lower interest rate. After discussion it was decided that the Citizens CD will be closed and the amount deposited into the Northfield Savings Bank CD. We still have funds available in the Citizens Money Market account and checkbook readily available if needed.

The state notified us that the Green Mountain messenger service fees are going up and are being put out to bid. We don't have confirmation of the new fee amount. With the decrease in the library budget, we should still be ok.

Glenda moved to accept the Treasurer's Report, Howard seconded the motion. There was no further discussion, passed unanimously.

V. Librarian's Report

The Library Report was presented by Colleen. Programs are continuing. Cleaning and organizing the library are moving forward with a group of volunteers. There will be an order placed for audio books and best sellers. Colleen is weeding and organizing in preparation for a new Library Director being hired. The library is looking good. A tea will be held to express our appreciation of the volunteers and to introduce the new Library Director.

VI. New Business

- a. Update on new Library Director – to be held in Executive Session at end of meeting
- b. Recruitment - There is a need to recruit more substitutes to staff, help with summer programming and grant writing. We have a good group of volunteers that have been recruited by Colleen. It is hoped that the new Library Director will have additional ideas and interest in volunteer staff.
- c. Town Meeting presentation/preparation: Karen and Colleen will present the Library report at Town Meeting, which will be held at the GI School Saturday, February 29 at 2:00 pm. Input for the presentation is requested by Karen. The library will be closed that day for both the School Board meeting in the morning at the North Hero School and the afternoon for Town Meeting. A notice will be put in the Library and it will be put in The Islander and posted on Front Porch Forum.
- d. Town meeting bake and book sale – The bake sale generated a nice sum of money for the Friends of the Library. Karen will ask if they are interested in doing so again at the Tuesday balloting at the town office building. Colleen thought that a good way to get rid of some of the weeded books would be through a book sale on the same day at the library. After some discussion it was decided to go forward with the ideas. Colleen will coordinate the book sale.
- e. County Librarian Job Fair - Glenda and Colleen went to the monthly county librarian meeting at the North Hero Library on January 31. The 3rd Annual Job Fair will be held Saturday, March 14 from 10:00am – 2:00pm at the Grand Isle School. It seems that they have everything in place. We will supply coffee cups and lids. Colleen will go over to offer any additional help needed.
- f. Weeded books – Colleen stated that there is large quantity of weeded books in good condition. One of the ideas is to sell them at a book sale on voting day at the library. It was also suggested that we might offer the weeded books to other county libraries following the book sale. After some discussion, both ideas were accepted. The details will be worked out.

a. Addition to Agenda - Executive Session

Karen made the motion to go into Executive Session at 7:37 pm. The motion was seconded by Howard.

The motion to come out of Executive Session was made at 8:01 pm.

Karen will make an offer of the Library Director position to one of the applicants after the closing of the application period. If there are any qualified applications before February 14, we will consider

interviewing additional applicants. Kate seconded the motion. There was no further discussion, the motion was approved unanimously.

VII. Adjourn

The motion was made to adjourn by Karen at 8:03 pm, Kate seconded. No discussion, All in favor.

Passed unanimously.

Respectfully submitted,

Glenda Leake

Secretary