

**GRAND ISLE SELECTBOARD MEETING  
MINUTES of  
Monday April 6, 2020  
Via Zoom**

**I. CALL TO ORDER:** Diane Cota-Chair calls the meeting to order via Zoom at 6:00PM

**Board Members Present:** - Diane Cota-Chair, Jeff Parizo-Vice Chair, AnnaMarie DeMars, Adam White and Rachael Griggs

**Community Members Present:** Melissa Boutin and Michael Inners

**Amend Agenda for Matters Not Listed:  
Burn Permits – Ron Bushway-Fire Warden:**

**II. GUESTS: Melissa Boutin-Town Clerk/Treasurer:**

- **Paying for Town Bills:** Melissa said she is sending the warrants to Board members. Instead of someone coming into the office it was agreed at this meeting Diane would use an email format to send Melissa a notice that says as Chair of the Selectboard she authorizes approval for paying the warrants after the Selectboard approved the warrants at a meeting.
- **Paying for Taxes:** AnnaMarie said people are contacting her to see what we are going to do about tax payments. Jeff said that with education being 84% of our tax liability and because they are not pushing back the date for payment, he can't see how we can do this right now. Melissa said per State Statute nothing's been done to change the due date. Everyone has the ability to come before the Abatement Board. It was voted at Town Meeting to allow the Town to borrow in lieu of taxes. We have to pay the 84% for school tax and may be in the situation where the Town may have to borrow money.

**III. REVIEW AND APPROVE MINUTES: March 16, and March 30, 2020**

Jeff Parizo motions to approve the March 16, 2020 minutes. Adam White seconds the motion. No further discussion, all vote in favor and the motion passes.

Jeff Parizo motions to approve the March 30, 2020 minutes. Adam White seconds the motion. No further discussion, all vote in favor and the motion passes.

**IV. NEW BUSINESS:**

**Appointment to Transportation Advisory Commission:** Adam said when talking with Barclay Morris he mentioned that when he submitted his letter of interest to the Selectboard for Regional Planning in that letter he also mentioned the Transportation Advisory Commission (TAC). Adam said at that time we thought Regional Planning appointed members to TAC. Barclay noted each town appoints one person to TAC and submitted his letter of interest to TAC in his original letter for Regional Planning. Diane noted she does have a copy of that letter.

Adam White motions to approve Barclay Morris to the Transportation Advisory ~~(Committee)~~ Commission. AnnaMarie seconds the motion. No further discussion. All vote in favor and the motion passes.

**Burn Permits – Ron Bushway-Fire Warden:** Adam said late last week the Departments of Parks and Recreation in their division of forestry did a recommendation of holding off burns until the end of May. Two reasons, it's getting dry and COVID-19. He asked Ron as fire warden if he is trying to discourage permits or tell people to be more responsible than usual.

Ron said he is telling people they have to keep their fires very small and you still need to call the fire warden and get a burn permit even for a small fire. He said he is telling people to be respectful of their neighbors.

Adam said they have good communications between the fire warden and the fire department. When Ron issues a permit he sends a text to Adam with information if it's a one or two-day permit. Adam sends it to the fire department officers so they are all aware. If they get a call the fire department will know if they were given a permit.

#### V. **OLD BUSINESS:**

**Extending Closed Offices:** Diane said the Governor is thinking of extending the Stay Home order until April 30. Ron asked if the Governor is doing anything to keep people from coming into the state. Adam said it seems to be an honor system for people such as summer residents who come into the state that they self-quarantine for 14 days. He said we don't have an answer. Jeff said there is a truck at points of entry to the state with people writing down license plates to see who is entering the state. He is also concerned about bicyclist who will be coming to the Islands. Michael Inners said he is almost certain there are cases of the virus in the islands already. Adam said everyone is cancelling events right now. Jeff said the big ride from Wrenegade has been postponed until September.

**Discuss Closing Donaldson Park (basketball court, playground, bocce court and port-o-let):** Adam spoke about this saying parks are starting to put caution tape around playground equipment. He said he is not recommending to close the park but instead put up signs and caution tape so people will know not to use the playground equipment and that the Park trails will remain open. Michael will raise the issue at the school meeting tomorrow. This decision is based on COVID-19.

#### **Review and Approve:**

- **Appointed Position Policy:** Diane asked if everyone has reviewed the policy.

Rachael Griggs motions to approve the (Grand Isle) Appointed Position Policy. Jeff Parizo seconds the motion. No further discussion. All vote in favor and the motion passes.

- **Special Events Ordinance:** Diane asked if everyone has read through the final changes the Special Events Ordinance. Jeff said he doesn't see anything that needs to be changed at all. Adam said he is glad to see the wording of the DRB giving conditions for private property events. Also, who enforces it. Jeff said since this is an ordinance the Sheriff's Department would be able to enforce it.

04-06-2020

Jeff Parizo motions to approve the Special Events Ordinance for the Town of Grand Isle. Rachael Griggs seconds the motion. No further discussion. All vote in favor and the motion passes.

Diane will get the papers ready for posting for 60 days. If anyone wants to object and put in a petition they can do so. Papers that need to be signed by the Selectboard will be in a folder at the information board on the porch of the Town office on Wednesday.

**Grand Isle Publics Garage Construction Administration (C.A.) Agreement for Professional Services - Jeff:**

Jeff said this is a quote David Roy gave us basically for the final leg of the garage. Review material, weekly and bi-weekly visits, respond to contractor RFI's, prepare and distribute field reports, assist with contractor change orders. Final review; prepare certificate of substantial completion and sign all applicable energy certificates. He said together David and he would basically be the Clerk of the Works unless he could find someone else to help out. He wanted some backup and someone with knowledge, that is why he asked David to help out.

Adam said he is coming in at the eighty percent mark with this and understands it is was going out to bid. Jeff said it's already out to bid inviting five contractors to bid on it by May. We may have to extend it out further since we are going to get a lot more bids due to word of mouth. Tyler Billingsley of East Engineering will also come in to help out with the civil engineering part of it to make sure the job gets done without hopefully having things being changed halfway through the project with orders.

Jeff Parizo motions we approve the bid of \$12,000 from Wiemann and Lamphere Architects for the agreement for professional services for the Grand Isle Public Works Services for the Town Garage. AnnaMarie DeMars seconds the motion. No further discussion. All vote in favor and the motion passes.

**Review Personnel Policy:** After a brief discussion it was agreed that we wait until we are able to meet in person to discuss this as we need to take it one section at a time.

**VI. REVIEW AND SIGN WARRANTS:** Jeff Parizo motions to allow Diane to sign the warrants by email. Adam White seconds the motion. No further discussion. All vote in favor and the motion passes.

**VII.**

**VIII. ADJOURNMENT:** Adam White motions to adjourn at 6:58 PM. Jeff Parizo seconds the motion. No further discussion. All vote in favor and the motion passes.

Respectfully submitted,

Rachael Griggs  
Rachael Griggs, Selectboard Clerk

Date: April 20, 2020

Diane Cota  
Diane Cota, Selectboard Chair

Date: 4/24/2020

04-06-2020