

Grand Isle Free Library Minutes

May 18, 2020 via Zoom

I. The Zoom meeting was called to order at 6:19 pm by Karen Allen

Board Members Present: Karen Allen, Colleen Bushway, Howard DeMars, Glenda Leake and Kate O'Neill

Library Director: Janet Bonneau

Community Member(s) Present: Friends of the Library: Michael Inners joined at 7:24pm

Amend Agenda for Matters Not Listed: N/A

II. Secretary's Report

Minutes of the February 8, 2020 meeting: Copies of the minutes were available to the board for review. Glenda moved to accept the minutes as written, Kate seconded the motion. There was no further discussion. The motion passed unanimously.

Minutes of the February 10, 2020 meeting: Copies of the minutes were available to the board for review. Colleen moved to accept the minutes as written, Howard seconded the motion. There was no further discussion. The motion passed unanimously.

Minutes of the March 11, 2020 meeting: Copies of the minutes were available to the board for review. Howard moved to accept the minutes as written, Kate seconded the motion. There was no further discussion. The motion passed unanimously.

III. Treasurer's Report

Colleen discussed the Treasurer's Report as presented. Copies were made available for review and discussion. Colleen was able to get input from Melissa through April 30, 2020. The money we agreed to pay to the town for Weiman Lamphere was paid out of the checkbook. After discussion the \$45 for our share of the job fair banner assigned to Miscellaneous will be moved to Programming to more accurately reflect the purchase. The 2020 job fair was cancelled due to the pandemic. The banner will be reused for future job fairs. A motion was made by Kate and seconded by Howard to reflect this appropriation. There was no further discussion and the motion passed unanimously. It was clarified to Janet that all purchases made prior to June 30 will come out of the 2019-2020 budget. The new budget starts July 1 and purchases after that date come from the 2020-2021 budget. Janet is responsible for managing book and supply purchases within the budget. Thanks to Colleen for preparing and presenting the report. The report was accepted upon motion and was seconded to accept the Treasurer's report as written, without further discussion, passed unanimously.

IV. Library Director's Report

The 3 month probationary period has passed. Thanks to Janet for keeping the library running in these difficult times.

Janet reviewed the Librarian Report dated May 17, 2020, copies of which were previously sent to the board. It was also noted that weekly reports were also sent to the Trustees. Some discussion/clarification ensued. Michael Inners from the Friends joined the meeting at this time.

The town tax exempt number will be used for future library purchases. Janet is keeping contact with the VT Dept of Libraries for current updates and status of reopening the library. The weeding of books has continued and all books weeded have been taken out of Destiny. Classics and VT authors have been retained regardless of their lending status. Free sneeze shields are being offered by the Dept of Libraries and ability to pay is being assessed. It was decided to order the sneeze shield from the state library. We feel we have the ability to pay for the shield. Colleen moved that we make a donation to cover the cost to the state library association. Glenda seconded the motion. Janet will follow through with the state. The motion passed unanimously.

The Friends will pay for the 2020-21 DCF books, the Green Mountain Book Award books. After some discussion it was decided to ask if the Friends might be willing to pay for 3 additional park passes instead of the Shelburne Museum pass (as the museum is closed this year due to Covid-19). Michael will ask the Friends.

Zoom is being used for meetings, the Writer's Group and various other contact groups. It may become the new way to meet in the future. Courier service is being resumed by mid-June or sooner. Curbside pick-up is going well and Saturday morning may be added.

Chuck Hollen has offered free IT help. Janet will contact him as needed.

Reopening the library is dependent on the governor and recommendations from the Dept of Libraries. We need to formulate policies on reopening. Janet is forwarding some information which she has received so far. It is a process that is evolving and must be continually updated.

V. New Business

a,b,c: Weeded books, Virtual programming, summer programming:

Discussed in the Library Director's report

d. Plans for new building

Karen had forwarded the latest design to the board. The interior is not fixed. The town will own the building and the library will be responsible for the interior fixtures, furniture etc. The timing for a bond vote is still dependent on the final estimate for the building. Fund raising cannot start until we know how much it will cost. It is still hoped that the bond can come up in November at the vote.

VII. The motion was made to adjourn by Colleen at 8:00PM, Glenda seconded. The next scheduled meeting will be June 8 at 6:00 pm. Policies for reopening will be discussed. There was no further discussion and the motion passed unanimously.

Respectfully submitted,

Glenda Leake

Secretary