

**GRAND ISLE SELECTBOARD MEETING
MINUTES of Monday, June 15, 2020 via ZOOM**

I. **CALL TO ORDER:** Diane Cota, Chair calls the meeting to order at 6:01PM

Board Members Present: Diane Cota - Chair, Jeff Parizo - Vice Chair, AnnaMarie DeMars, Rachael Griggs and Adam White

Community Members Present: Donna LeClair, Colleen Bushway, Ron Bushway, Mike Donoghue and Melissa Boutin

Amend Agenda for Matters Not Listed: Guests Amy Thompson and Todd Boutin moved to July 6, 2020 meeting.

II. **GUESTS:**

Donna LeClair – DRB: Donna said she apologized for not getting in on the last meeting but she couldn't get on Zoom. She wanted to ask if committees would be doing meetings via Zoom as South Hero is doing. The DRB does not have anything active at this time.

Amy Thompson – Recreation Department Chair: Moved to July 6, 2020 meeting.

- Port-A-Lets returning ASAP
- Town land ordinance signage
- MOU of Town/Rec. Dept. responsibilities at Donaldson Park

GIVFD – Chief Todd Boutin: Moved to July 6, 2020 meeting.

Colleen Bushway - Phased Library Reopening Procedure: Colleen said they have followed regulations by the State Department of Libraries who work with OSHA, the Governor and the Health Department and feel that this is a very safe way to open up. The Department of Libraries said if we are a municipal library, we need to have our Selectboard approve the plan.

Jeff Parizo motions that we approve the phased Library reopening procedure. Diane Cota seconds the motion. No further discussion. All vote in favor and the motion passes.

III. **Highway Department Update:** Ron Bushway, Road Commissioner reported:

- Ron said the new person hired started last Friday. He is painting one of the plows.
- Roadside mowing is ongoing
- Brad and Andrew put up the speed limit sign on Lovers Lane
- Ron said Adam had texted him earlier about free metal day and said he will discuss this with Brad Sheridan (Road Foreman) as how he wants to do it and also discuss with the other three employees at the Transfer Station. He thinks we are still only allowing three people (into the Transfer Station at a time).
- Diane asked if referrals were received for Andrew and Ron said they had and they were excellent. The paperwork is filled out and signed.

Buildings Facilities Manager Update: Ron Bushway, BFM reported he had Howard DeMars service the heat pump at the library. The Department of Libraries has some mandates on how to circulate the air to have fresh air come into the building. The heat pump is the best way to go and to open some windows periodically.

IV. REVIEW AND APPROVE MINUTES: June 1 and June 10, 2020:

Jeff Parizo motions to approve the June 1, 2020 minutes. Adam White seconds the motion. No further discussion. All vote in favor and the motion passes.

Jeff Parizo motions to approve the June 1, 2020 minutes. Diane Cota seconds the motion. No further discussion. All vote in favor and the motion passes.

V. NEW BUSINESS: LCATV Channel Number Change: Diane reported as of May 28 LCATV channels have moved to a new four-digit neighborhood on Comcast Cable Systems and is no longer viewable on channels 15, 16 or 17. New channel assignments are 1075 for public access, 1085 for Government access, 1095 Educational Access and Selectboards, Boards and Committees are now exclusively on channel 1085.

Grand Isle Lake House-Preservation Trust: Diane received a call from Liz Gamache with the Perseveration Trust; they own the Lake House. They are recruiting for a new tenant for the Lake House. Adam asked what is meant about a tenant. Diane said she believes it for a caterer. For more information see the article in The Islander on June 10.

Posting Agendas & Minutes to the Town Website: Rachael said agendas are time sensitive and wants to be the one to post the agendas. She will continue to send the agenda to Charles to post on Front Porch Forum and Face Book as well as the draft minutes to post on the town website, FPF and FB and replacing the draft minutes with the approved, signed minutes.

Marycrest Beach Buoys: Rachael suggested putting buoys up at Marycrest beach to keep boats out of the swimming area. She checked with David Hobbs, South Hero's Rec Department Chair to see what they do for putting buoys at Whites Beach. Adam is going to check with the Coast Guard and with his wife Emily to see what the State does at the Sandbar State Park. Rachael will speak with the new owners of the property west of the beach to see where their property ends and the Town's starts. Also, with Dr. Hobbs for more information.

VI. OLD BUSINESS:

Burn Permits: Rachael asked Fire Warden Ron Bushway if the property owners on the corner of Rt. 2 and Faywood Road called for a burn permit. They burned a brush pile with a sofa on it. Ron said they didn't call and he had left a note at their house to call him which they did not do. Ron was asked to talk with them and let them know they need to contact him for a burn permit for future fires.

Cell Tower : Diane said she talked with Sheriff Allen who said they don't have a start date yet for the cell tower but everything seems to be in order and it should start soon.

Port-a-Let Discussion: AnnaMarie asked who was going to clean and sanitize the port-a-lets after each use. Diane said the Pickle Ball people are there a lot and she called South Hero who said the company they use is coming to clean theirs twice a week. Diane said this doesn't meet the state mandate. Melissa had said the company we use charge \$50 for a second weekly cleaning. Adam said per CDC guidelines it's a minimum of cleaning the port-a-lets daily if not more based on use. Also, to rope off playgrounds and require the removal of the picnic benches. At this time if we aren't getting someone to clean it daily, we are not meeting the Governors mandate. AnnaMarie said she doesn't know how we can control this if we put the port-a-lets back in. Our next meeting is July 6 and things may change by then. At this point we need to hold off putting the port-a-lets back in.

VII. REVIEW AND SIGN WARRANTS: Jeff Parizo motions to allow Diane Cota, Chair of the Selectboard to sign the warrants in the email process. Adam White seconds the motion. No further discussion. All vote in favor and the motion passes.

OSHA: Guidance on Preparing Workplaces for COVID-19: Melissa said she gave the Selectboard a template for the guidance on preparing to open up the Town office. She said the template needs to be modified and have it in place so that everyone, as far as employees should be able to read it and be aware of what the Town is expecting. Melissa will be the one to instruct anyone entering the office on the guidelines. The plastic guard for the reception area has been delivered and is scheduled to be installed tomorrow. Melissa found cleaning supplies and will get a box of gloves and disposable masks to have on hand for public use. Before opening up she will make and post a sign that says masks are mandatory.

Adam White makes a motion for the Town of Grand Isle to adopt the VLCT template on COVID-19 safety and health work plan with an effective date of June 15, 2020 for the Town of Grand Isle and appoint Melissa Boutin as the Health Officer as described in the templet. Jeff Parizo seconds the motion. No further discussion. All vote in favor and the motion passes.

Melissa said she wants to forgo having to take the temperature of people before entering the office. Adam said there is still a standard to keep 6 feet apart and if Melissa is comfortable with having more people back to work and they are able to comply with it and following the guidelines it would be up to her to have more employees come back to work in the office. The Town office is still closed to the public. When the plexiglass is installed, she would be more comfortable with having people come in as long as they call ahead and make an appointment.

Solar Project: Melissa said she had contacted Paul Giuliani for recommendations with regards to borrowing funds or utilizing general funds balance money to get the project going. We all agreed that borrowing the money would be kind of senseless. In every department there is a budget line for power for electric and that we would do an internal agreement within the Town that any funds that were used we would know what that is. Once we go live every department that has a line item will take that money and put it back into the general fund balance that was utilized for the solar project. We need to have this agreement on file so that whoever is in the position of Selectboard or Town Clerk knows that this is in place until it's completely owned by the Town.

06-15-2020

Bond Anticipation Note for New Town Garage Building: We will need to schedule a special meeting once we know about the project for the highway (building) to do the bond anticipation so when that project gets up and going and we have the go ahead we will have the ability to pay any expenses that come through before it actually turns into a bond. Hopefully we will have these two items in place before June 30. Jeff said he is hoping to have the contract for the Town garage signed this week. Melissa said she anticipates we can have a special meeting to discuss both of these items.

VIII. EXECUTIVE SESSION: Jeff Parizo makes a motion to go into executive session to discuss contracts pending citing 1 V.S.A. state statute 313(a)(2) that premature general public knowledge would clearly place the public body or a person involved at a substantial disadvantage. Diane Cota seconds the motion. No further discussion. All in vote in favor and the motion passes.

Jeff Parizo makes a motion to come out of executive session at 7:13PM with no motion pending. Diane Cota seconds the motion. No further discussion. All vote in favor and the motion passes.

Jeff Parizo makes a motion to go into to go into executive session to discuss a personal matter citing 1 V.S.A. state statute 313(a)(2) that premature general public knowledge would clearly place the public body or a person involved at a substantial disadvantage at 7:14PM. Diane Cota seconds the motion. No further discussion. All vote in favor and the motion passes.

Jeff Parizo makes a motion to come out of executive session at 7:31PM with no motion. Diane Cota seconds the motion. No further discussion. All vote in favor and the motion passes.

IX. ADJOURNMENT: Jeff Parizo motions to adjourn the meeting at 7:32PM. Adam White seconds the motion. No further discussion. All vote in favor and the motion passes.

Respectfully submitted,

Rachael Griggs
Rachael Griggs, Selectboard Clerk

Date: July 7, 2020

Diane Cota
Diane Cota, Selectboard Chair

Date: July 8, 2020

06-15-2020