

## Grand Isle Free Library Minutes

March 08, 2021

I. The Zoom meeting was called to order at 6:00 pm by Karen Allen

Board Members Present: Karen Allen, Colleen Bushway, Howard DeMars, Glenda Leake and Kate O'Neill

Community Members Present: Janet Bonneau, Library Director

Amend Agenda for Matters Not Listed: Regular Library hours will resume March 16. Howard would like to have the open hours monitored for usage.

II. New Business:

a. Election of Officers

There was discussion of the officer slate for 2021-2022. Howard moved that the officers remain the same as the past year. The motion was seconded by Colleen. Kate agreed to be alternate to Glenda as secretary if the need arises. There was no further discussion. The motion passed unanimously. The officers are as follows:

Chair:	Karen Allen
Vice Chair:	Howard DeMars
Treasurer:	Colleen Bushway
Secretary:	Glenda Leake

III. Old Business: Review of Grand Isle Library Policy and Bylaws

Copies of the Policy and Bylaws were sent to the Trustees by Karen for review and discussion. The Library Manual needs to be updated and each section signed and dated as reviewed and/or revised. This has been an ongoing process by the board which was interrupted by COVID. Discussion ensued. Some of the changes suggested:

Librarian to Library Director, add vice chair to officers, Library Director shall assist patrons...,change will to shall, meeting frequency monthly, bimonthly?, meetings may be via zoom, Select Board to Selectboard. It was observed that the ALA has not made changes to their sections since they were implemented.

Colleen has the manual on her computer and will make changes as needed and print the signature sheets for the various section. She will forward the sections with changes for the board to review, approve or edit. The changes will be in italics or a different color to assist the board with review. The changes will be presented at the next scheduled meeting and review of the manual will continue.

IV. Adjourn

The next meeting will be via Zoom April 12.

Colleen made the motion to adjourn, Kate seconded the motion. No further discussion. The motion passed unanimously. Karen adjourned the meeting at 6:34 pm.

Respectfully submitted,

Glenda Leake

Secretary