

# Grand Isle Free Library Board Minutes

August 9, 2021

10 Hyde Road, Grand Isle, Vermont

And via Zoom

I. The meeting was called to order at 6:02 pm by Karen Allen, Chair

Board Members Present: Karen Allen, Colleen Bushway, Glenda Leake, Kate O'Neill, Howard DeMars

Library Director: Janet Bonneau via Zoom

Community Member(s): AnnaMarie DeMars, Selectboard Liason

Bruce Babbitt

Amend Agenda for Matters Not Listed: N/A

II. Guests – Bruce Babbitt, Memorial Bench Proposal

AnnaMarie DeMars – Selectboard Update

Bruce Babbitt – Rebecca Babbitt's (a friend of the library) family would like to donate a Memorial Park Style Bench to the library, near the library walk. Rebecca's family will purchase the bench and pay for installation. A small brass plate will be placed on the bench reading the following:

*In Memory of Rebecca Babbitt*

*A friend of the Grand Isle Free Library*

Rebecca's family will pay for moving and reinstalling the bench when the library moves to its future site. A discussion followed by the trustees, AnnaMarie and Bruce regarding the town owning the library property and will have to give approval for installation. It was reiterated that this is a donation to the library. All donations are very clearly documented by the library treasurer/trustees. Bruce will do further investigation on the type of bench and installation. All were in favor of the bench if details can be worked out. Bruce left the meeting following AnnaMarie's discussion about the Annex Building.

AnnaMarie – Since the Annex Building is empty it has been proposed by the select board that it might be a solution to the library's space issues especially since a new library is unlikely in the current atmosphere. A tour of the annex was proposed and will be conducted when Janet is able to arrange her attendance. Colleen will be able to get access to the building. Details will need to be fixed with the town if this become a reality.

III. Secretary's Report

Minutes of the June 14, 2021 meeting: Copies of the minutes were available to review. Colleen moved to accept the minutes, Karen seconded the motion. There was no further discussion. The motion passed unanimously.

IV. Treasurer's Report

Colleen discussed the Treasurer's Report which required additional information. She will meet with Melissa to go over the library budget for the last year to obtain all needed information, especially regarding salaries and benefits. It appears that we have exceeded the budget but it is difficult to complete due to lack of information. Janet keeps copies of the pay sheets she submits to Melissa. The subs will start to give Janet copies of their payroll submissions as well.

Consolidated has been installed and is working. Comcast has refunded the leftover portion of the monthly bill. The monthly bill was a bit higher than expected due to installation fees. The refund went into the 2022 budget.

Kate moved to accept the treasurer's report with the additions, Howard seconded. There was no further discussion and passed unanimously.

#### V. Library Director's Report

Janet presented the Librarian Report dated August 9, 2021, copies of which were sent to the board for review. The report was further explained by Janet. Several grants were applied for and have been received or are pending. Weekly story times at Donaldson Park are ending August 10 and will resume on Tuesday mornings at the library. Emily will receive a key to the library and will continue to be responsible for story time activities. She has been trained on the library Destiny program and will be able to sign out books to attendees Tuesday mornings after story hour. There is no need at this time to change the library hours. The library will continue to follow guidance from Gov. Scott regarding Covid-19. At this time the library does not require masks for fully vaccinated people. We are no longer contact tracing. We need to watch Covid cases and may adjust library requirements as needed.

#### VI. New Business

##### a. Library hours; story time day/time

Discussed in the Library Director's Report

#### VII. Old Business

##### a. Pass Policy for Vermont attractions and Internet Policy – finalize and approve

Karen will make the changes and updates where recommended.

All policies were signed pending changes and will be placed in the manual.

##### b. Update on status of other policies

All policies were signed. Colleen will do any needed updates and will place a clean copy in the manual

##### c. Covid update

Discussed earlier

#### VII. Adjourn

The motion was made to adjourn by Colleen and seconded by Kate. There was no further discussion and the motion passed unanimously. The meeting was adjourned by Karen at 7:49 pm.

The next meeting will be in the library in person on Tuesday, October 5 at 6 pm. Note change of day due to holiday the next week. The meeting will also be available via zoom

Respectfully submitted,

Glenda Leake

Secretary