

Grand Isle Select Board
Minutes of the Meeting for

Monday, December 6th, 2021 at 6:00pm at Grand Isle Town Office and via Zoom

I. CALL TO ORDER

Board Members Present: Jeff Parizo – Chair; AnnaMarie DeMars – Vice-Chair; Adam White; Ron Bushway; Eric Godin

Community Members Present: Esther Blow; Joe Longo; Rachael Griggs; Susan Lawrence; Mary Parizo; Josie Leavitt; Mitchel Richardson; Janine Banks; Lucille Campbell; Colleen Bushway; Michele Gamel; Jean Prouty; Kristina Botala; Ilene Morgan; Peter Reigelman; Scott Brown; Joe Steffen; Tonya Poutry; Emily Clark; Lynda Morgan; Shannon Bundy; Melissa Boutin; John Lafayette; Tim Routh; Bill Hall

Board Members to Amend Agenda for Matters Not Listed:

Speed Limit Update – Anna – Old Business
Scott Brown, ZAO under guests - Jeff
Remove Executive Session from Agenda – Jeff

Jeff Parizo opens a sealed letter that was in the Select Board box. Jeff says that it is a notice from the DRB about a conditional use hearing.

II. GUESTS

Peter Reigelman and Ilene Morgan –ARPA funding and Fire District 4: Peter Reigelman says that they are here to formalize Fire District 4's request for ARPA funds to upgrade their equipment. Peter notes that Board chair Jeff Parizo has worked for Fire District 4 for several years. Peter says that Fire District 4 is seeking clarity on how ARPA funds will be used. Peter says that on July 7th, 2021, they submitted a request for \$175,000 of the ARPA funds to construct a booster pump facility on route 314. Peter says he had never gotten a response to that request. The Board indicates that the request had been received. Peter says that he is going to attend the Planning Commission meeting to address this issue as well. Peter asks under what authority was the Planning Commission given purview over the ARPA funds. Adam White says that the decision was made by the Select Board because planning has experience handling large projects. Adam goes on to say that the Planning Commission will make recommendations, and the Select Board will have final say. Peter asks if the Planning Commission will vote on use of ARPA funds. Jeff Parizo says that Planning will recommend projects, and the Select Board will vote to approve chosen projects. Jeff goes on to say that Planning is putting together a plan to get input from the residents of the town on which projects are preferred. Ilene Morgan asks about the timeline. Jeff says that we have to decide how to spend the money by 2024, and spend the money by 2026. Adam says that a hard deadline hasn't been set, due to the uncertainty surrounding the infrastructure bill that was working it's way through congress. Adam goes on to say that there had been a lot of uncertainty regarding the guidelines for use of the money until recently. Jeff says that the town had been advised to think big and take our time by VLCT. Ilene Morgan says that she has been looking at VLCT's websites

regarding use of the infrastructure funding, and says that most of that money seems to be directed towards large scale projects like bridges and dams. Peter Reigelman says that there is a webinar regarding how to utilize the new wave of funding being put on by the Vermont Department of Environmental Conservation on December 9th. Peter and Ilene say that based on the information on the VLCT website, it doesn't look like the statewide infrastructure funds are going to be passed down to municipalities, but instead will be used for larger state projects such as lead pipe removal and dams. Peter asks if the Planning Commission has been given a copy of Fire District 4's request. The Board says that they are pretty sure the information was passed down, but that can be confirmed at the Planning meeting later this week. Peter asks how the Planning Commission is reporting their suggestions to the Select Board. Adam White says that the last update was about a month ago, and planning was waiting on the information for the infrastructure bill to be released. Adam goes on to say that there were still questions regarding a rubric showing requirements and deadlines for proposed projects, and how to collect input from town residents regarding the use of the ARPA funds. The Board agrees that there should be a robust public discussion about use of the funds to ensure the funds are used to benefit as many people as possible. Jeff reminds everyone that the town is receiving just over \$600,000 over two years, and while it sounds like a lot of money, when it comes to large projects, it really doesn't go that far. Adam says that discussions about the use of the money will likely take place at upcoming Planning Commission meetings. Eric Godin says that the best advice at this time is to go to the Planning Commission meetings and ask questions, and those folks who propose projects be ready to advocate for their project to the community. Peter asks if there would be some kind of town-wide vote to decide which projects were approved. Adam says that he thinks the decision should stay with the town's executive body because he feels there should be an in-depth review of all the ideas proposed, and that the legislative body is responsible for ensuring that happens. The rest of the Board agrees with Adam's opinion.

Scott Brown ZAO: Scott Brown says that he had submitted a request for a capital investment for a large-format scanner/copier. Scott says he feels that this would be useful not only for his office, but for the Lister's office as well. Scott says that he got a proposal from Repro in Winooski for either a purchase at \$3,333.68, or a 36 month least-to-own at \$108 per month. Jeff Parizo says that it's about \$500 more to lease as opposed to buying the copier outright. Jeff says that this expenditure was already accounted for in the ZAO's budget. Scott says that this equipment would be very useful, and the town could make copies of surveys and charge a fee for a large copy, instead of trying to use several standard size pieces of paper. Scott says he will also give an update on 6 Sloop Road while he's here. Scott says that the landowner is evicting both tenants from the property. Scott says that currently all the proceedings are in the hands of the attorneys, and that it will likely take a bit more time to move it's way through the courts.

Jeff Parizo says he would like to move Emily Clark up to now, as she is on her cellphone in her car.

Northwest Communications Union District for BroadBand – Emily Clark: Emily Clark says that she has been attending a VLCT meeting with the coordinator for ARPA. Emily says that someone at the meeting had brought up the Northwest Communications Union District. Emily says that this organization is likened to a consolidated water district, but for broadband communications. Emily says that it looks like most of the infrastructure funds to be used for broadband will go through organizations like this. Emily says that there is no cost to join the organization, and it can be done with a vote of the Select Board. Emily says that this organization has already received more than \$1.5 million to design and implement a fiber optic network. Emily says that as Grand Isle is evaluated among other towns, our town already meets the current FCC standard for speeds, but there is a lot of frustration about that benchmark, as it is out of date. Jeff asks if Emily can ask the Director of the organization to attend the first Select Board meeting in January. Emily agrees and says his name is Shawn Kio.

Michelle Gamel: Michelle says she is a South Hero resident who owns a business in the Islands and that Weekend in the Islands was a huge success. Michelle says she would like to know if Grand Isle would like to participate in this event moving forward. Michelle says her organization is asking the town of Grand Isle to contribute financially and a representative to sit on their Board to represent the town. Michelle says that it will take place on Columbus Day weekend again next year. Michelle says that COVID hurt a lot of businesses in the Islands, and their event helped generate a lot of interest in local business. AnnaMarie DeMars says that she was present for the event and that it was hugely popular, and she feels that the town's participation in the event would be beneficial for all involved. Michelle says her organization is asking for \$1000 from each town involved to cover advertising. AnnaMarie points out that there are a lot of businesses that aren't located on Route 2, and this could help generate traffic for those businesses.

Joe Longo: Joe Longo asks if there are any updates on the town signs. Jeff says that there are no updates at this time and the Board will add the issue to the agenda when there is more information.

REVIEW AND APPROVE MINUTES FROM NOVEMBER 15TH MEETING

Ron Bushway moves to approve the minutes from November 15th. AnnaMarie DeMars seconds. No further discussion. Jeff calls the vote, which passes unanimously.

III. HIGHWAY DEPARTMENT/BUILDING FACILITIES MANAGER UPDATE

Ron Bushway says that all the sand has been hauled and is under cover in the new salt shed, and that there is around 1600 yards. Ron says that some of the salt has already been used, as the plows have been running. Ron goes on to say that both of the plows had air leak issues this week and have been taken care of. Ron says that a landowner brought in two large loads of gravel and blocked the culvert. Ron says that the landowner said there was no culvert present, which Ron disputes, and says that the landowner has been told that they will have to replace the culvert themselves. Jeff

confirms the address is 96 East Shore. Ron confirms. Ron says that he wrote up a Front Porch Forum in regards to the issue with Island Tree Service, and that Rob Nolan was satisfied with them. Ron says that he has ordered the 3 winter watchmen for the heat monitors for the buildings and that one has been received and the other two are on back order. Ron says there was an issue with a belt falling off the furnace at the town office, and Howard DeMars came in and fixed it. Ron says that the power will be turned off at the old town garage later this week. Ron says the delay was because the fuel tank on the property had to be pumped out. Jeff asks if they are going to take down the power lines too. Ron says he isn't sure, but he will call and confirm with Vermont Electric Co-op.

IV. NEW BUSINESS

Curb Cut – 1 Town Line Rd: Ron says that the curb cut is for Adrianna Penalosq/Kirby. Ron says that the highway department has been over to inspect. Ron reads the conditions as listed in the application. Adam White notes that the form has been signed, but there is no note of receiving payment. Jeff says that the blank part of the form is usually filled out by the town office when payment is received. Town Clerk Melissa Boutin says that she does not recall receiving payment for this form. Jeff says that the issue will be moved to the next meeting until payment has been confirmed.

Active Absentee/Early Voter Ballots for Town Meeting: Melissa Boutin says that the Board has the authority to decide whether to send absentee ballots to every active voter for town meeting. Melissa says that her recommendation is to not send out ballots. Jeff says that in that case, voters would have to request mail in ballots if they wanted them. Melissa says that the mailing was a ton of work last year, and that there were some people who were extremely displeased that they received a mail in ballot. Adam White asks if there was an increase in voter turnout when the town sent out ballots last year. Melissa says that there was a definite increase in turnout, but she didn't have the percentages in front of her. Melissa said that the mailings took 3 full days of work for the office, and the only reason the taxpayers didn't end up on the hook for the cost of the mailings was due to a grant from the State of Vermont. Adam White asks how many mail-in ballots were spoiled because they were filled out incorrectly. Melissa answers that there were very few spoiled ballots, and that the town had included detailed instructions on how to fill out the ballot. Adam asks is the work just stuffing envelopes, or is there more involved. Melissa says that there are two addressed envelopes, the ballot and the instructions. Melissa says that last year, the state paid for the return postage, but this year the taxpayers would have to pay the cost of postage. Adam asks if there was any positive feedback about the ballot mailings. Melissa notes that, as with all things, you only really ever get feedback on the bad. Shannon Bundy asks Melissa if last years election was busier because it was a presidential election, or if there were other factors that led to increase in turnout. Melissa says she doesn't know, but there needs to be a unified decision among the towns in regards to the school district votes. Shannon says that she can understand the idea is to convenience voters, but people are concerned that their mail is not secure, given the increase in porch

piracy. Emily Clark says in the chat that we don't know where COVID is going to be at that time. Adam asks about the unified school vote, inquiring if all the towns have to do the same thing. Melissa says that the decision to mail ballots for the school district will be determined by a majority of the towns involved. Shannon says that she feels people should have to request mail in ballots at the town office, as was done in the past. Rachael Griggs says that a lot of people received their ballots via mail, and brought them into the office. Eric says that he feels that it should be possible to make sure people are aware of the process to get a mail in ballot if requested without putting the financial and administrative burden on the town office. Adam White agrees with Eric, saying that he thinks we can go back to the older process, so long as outreach is made to make sure people are aware of the process. Jeff asks scribe Eric Godin to coordinate with Charles Hollan to make sure ads get put on Front Porch Forum and in the Islander. Eric agrees. The Board agrees to have residents request mail in ballots from the town office if they want them.

V. OLD BUSINESS

Budgets:

Listers: Adam White says that the Listers are requesting a level budget, with their allocation being in the amount of \$48,305. The largest two items in their budget are salaries and town-wide appraisal. Adam asks Sue Lawrence if there are any large events coming up in the Listers orbit. Sue Lawrence says she doesn't think the town will have to have a re-appraisal for at least 4 or 5 years. Sue says that there aren't very many appraisers doing this work at this time. Sue says that the Lister's need to keep looking forward to make sure there is enough money to do the town wide re-appraisal. Sue says the last one, in 2008 cost around \$200,000, and there are a lot more houses in town now. Sue says that \$24,000 was put towards the reappraisal fund last year, and an equal amount was to be put into the fund this year. Sue says that another hurdle the listers are facing is getting all their records digitized so they are electronically available. Jeff asks what the solution will be to the lack of appraisers. Sue says that she doesn't know for sure at this time, and that several of the appraisers that she knew of have gotten out of the game, or are on the verge of retirement. Sue says that the town needs to have someone who can appraise Island properties, as our properties tend to have higher values than inland towns. Sue says that there are houses selling for twice what the town has the value assessed as at this point. Shannon Bundy says that with all the challenges, why not put out an RFP sooner rather than later to find a appraiser. Sue says that the Listers have put feelers out to see who would be available for a town-wide reappraisal. Sue says they are thinking of doing a reappraisal like South Hero does, appraising a quarter of the town each year, and adding them all up on the fifth year. Joe Longo says that no firms could do inspections last year, due to COVID. Joe says that he reached out to an appraiser who is still interested, and the appraiser would like to come to the Select Board with a presentation. Adam White notes that for the Listers, any monies they don't spend get put back into the unrestricted fund each year. Adam suggests having the listers put the \$24,000 into the appraisal fund. AnnaMarie DeMars asks if this would be it's own line item on the ballot. Adam says that it would, and asks if

the \$24,000 line item be moved from the Lister's general budget and put into the reappraisal fund instead, so that the Listers would be able to stockpile funds to address the reappraisal issue. Joe Longo says that he confirmed with South Hero that they paid \$24,000 per year for their reappraisal, and that is where the figure came from in the Listers budget. Adam says that the reappraisal fund was voted on and approved several years ago. Adam then asks Sue if this issue should be brought up at the next meeting to give the Listers time to talk about the issue. Adam agrees to meet with the Listers this week to discuss the issues. Jeff notes that the Board needs to earmark the \$24,000 from this years budget to be put into the reappraisal fund.

Development Review Board: Jeff Parizo says the DRB is asking for \$34,953.76. Jeff notes that FY22 budget was for \$22,366. Jeff says that the increases came in legal fees and IT needs. Jeff says that the legal fees are necessary, given all the issues facing the DRB. AnnaMarie asks if the DRB budget, like the listers goes back to the unrestricted fund if not spent. Adam confirms this to be the case. Adam notes that the IT item in the DRB budget is high, and asks what it is being spent on. Joe Steffen of the DRB says that the DRB has been relying on Chuck quite a lot to set up and run their Zoom meetings and post their agendas and minutes. Joe Longo says that they took the number of the most hearings they thought they will have, and allocated hours based on that number. Jeff asks Joe Longo if the DRB clerk runs the Zoom meetings. Joe says that she does not. Eric Godin says that he will reach out to the DRB clerk about providing training on how to use the town Zoom resources herself, to help alleviate the IT burden on Charles. Eric says that he thinks the DRB budget can be approved at the current amount because, if a workable solution is found, it just means less will be spent on IT and the remainder will go back into the general fund. The Board agrees to discuss the DRB budget at the next meeting, to give some time to address the IT issues. Joe Longo points out that overall, the Lister's budget is only \$900 above last years request.

Zoning: Adam mentions that the scanner discussed earlier in the meeting is listed on the budget for planning. Melissa Boutin says that the lease info on the page is incorrect. Jeff says that Scott Brown gave the town a letter indicating that his term was up at the end of December, and he is requesting a \$5 an hour increase in pay, if he is appointed. Jeff points out that Scott has been putting in a lot of work, especially given the issues with 6 Sloop Road. Adam notes that Scott is looking for a 20% increase in his salary, and says it has to be considered in the context of the Board's ongoing pay scale discussion. Eric Godin asks if Scott's position needs to be posted as his term is up. Jeff says that the decision lies with the Planning Commission and not the Select Board. It is determined that Scott's term will be up before the ongoing pay discussion is concluded, and the issue needs to be addressed sooner rather than later. Jeff says that if the pay increase was approved, it wouldn't take effect until the start of the new fiscal year in July. There is discussion about pay scale and criteria for raises and advancement. Jeff asks Emily Clark of the planning commission if this issue is on the Planning Commission agenda for the next meeting. Melissa Boutin says that expiring appointments are indeed on the agenda.

Highway Department: Ron Bushway says that the biggest item that raises the highway budget is the \$65,000 from Vermont AOT. Ron says that this money goes to VTRANS,

and that it has regularly been in the budget, but has never been officially budgeted as an expenditure. Jeff says that the number was determined based on the amounts from past years, and Jeff felt that this was a good average. Jeff says the larger issue was to have the item shown as a line item on the budget. Jeff says that he felt that there were a lot of items that were being left off the budget, and he felt that practice needed to change. There is discussion for several minutes about the source of highway department revenues and how they are allocated. Adam says that apart from moving some numbers around, it looks like labor has increased by \$800. Adam notes that many of the line items have stayed the same. Jeff asks Ron where there is no money for education in the highway budget. Ron answers that all the training that is offered to their employees are free of charge. Melissa Boutin asks where the bond payments for the new garage would be listed. Jeff says that his opinion is that it should be in the Highway budget, as that was the initial plan. Melissa notes that the two dump trucks and the Kubota tractor have been completely paid for, and that some other numbers might need to be shuffled around to address the bond payments. Jeff notes that one of the dump trucks is getting old and will need to be replaced. Adam points out that there is a capital equipment fund for those items, and suggests increasing the amount that is put into it. Ron Bushway says that a new truck would be around \$200,000. Ron also points out that \$15,000 was taken from the capitol equipment fund to repair the loader this summer. AnnaMarie suggests removing the truck payments from the budget, and increasing the amount put into the capital equipment fund. Ron agrees that it would be a good idea and notes that the Planning Commission is working on the capitol budget. Jeff asks Ron to work with Melissa to solidify the budget and bring it back to the Board at the next meeting.

Transfer Station: Jeff Parizo asks Melissa if she had received his email earlier in the day about CD's. Melissa says she had and hasn't had a chance to respond, but has the information on the transfer station CD. Melissa says that \$30,035 went towards the payment of the autocar when it was shared between Highway and the Transfer station. Melissa says that those funds were going to come from the excess of the transfer stations revenue over it's operating budget. Melissa says there was a second transfer for \$7,000 from the CD for the new container that was recently installed at the transfer station. Adam White says that he noticed that the transfer station revenues are down about \$7,000. Adam asks if the transfer station is taking couches and chairs again. Ron says we are not, because our transfer station isn't set up to take it. Ron explains that you need a covered building to keep those items in, because the town is charged by the ton to get rid of them, and you can't compact them. Ron says he feels the best option is to have people go to North Hero to dispose of those large items. Ron says that the transfer station is losing revenue because a new trash company started in South Hero and is taking some of the business. Adam says that he feels the amount the town is asking for to run the transfer station is appropriate. ***Eric Godin moves to approve the FY23 Budget for the Transfer Station. Jeff Parizo seconds. No further discussion. Jeff calls the vote, which passes unanimously.***

Personnel Policy: Jeff Parizo says that VLCT didn't make a lot of changes to the policy.

Jeff says that the attorneys did leave some notes regarding probationary periods. Jeff says that the lawyers say that 90 days is an acceptable probation period, but they recommend 6 months to give time to evaluate the employee's performance.

AnnaMarie says that she thinks that 6 months is too long to have an employee go without health coverage and vacation, especially considering someone who changes jobs may lose coverage and be stuck with no insurance for 6 months. Jeff says that in addition to that, the only other additions were a social media policy, and a note that some towns are adding Juneteenth as a paid holiday. The lawyer also suggested setting a cap on the amount of vacation a person could be paid out for vacation at 240 hours. Jeff asks if each item should be voted on separately or together as a whole. Adam says that he thinks that we'll have to vote on each item, then the document as a whole. **Jeff Parizo moves to set the probationary period for new employees to six months. Adam White seconds. No discussion. Jeff calls the vote, which passes 4-1, with Adam, Ron, Jeff and Eric voting 'aye' and AnnaMarie voting 'nay'.** Jeff says that the next item is employees getting a 30-minute lunch. Jeff says that an employee working a full day must take an uninterrupted 30-minute lunch during their shift. There is discussion about which positions this policy would apply to. **Jeff Parizo moves to accept the recommendation for employees to have a 30-minute unpaid lunch break. AnnaMarie DeMars seconds. No further discussion. Jeff calls the vote, which passes unanimously.** Jeff says next is the social media policy. Jeff asks if the Board would like to add the policy in as written. The Board agrees. **Jeff Parizo moves to add in section 17 Personal Use of Social Media that VLCT recommended. Ron Bushway seconds. No further discussion. Jeff calls the vote, which passes unanimously.** Jeff says that the next item is the suggestion to provide Juneteenth as a paid holiday. Jeff says that currently, the paid holidays are New Years Day, Martin Luther Kind Day, Presidents Day, Memorial Day, Independence Day, Labor Day, Veterans Day, Thanksgiving Day and Christmas Day, and two half days. Adam notes that Juneteenth is not one of the State of Vermont's paid holidays. Eric Godin says that the president had made Juneteenth a federal holiday earlier this year. Colleen Bushway suggests having floating holidays, meaning that there would still only be 10 paid days per year, but an employee could choose to take one holiday over another. **Eric Godin moves to add Juneteenth, which falls on June 19th to the list of paid holidays for the town of Grand Isle. Jeff Parizo seconds.** Jean Prouty asks if town employees will get an extra day off if the holiday happens to fall on a Saturday or Sunday. Adam notes that the state policy is to observe the holiday the preceding Friday or following Monday. Jeff notes that this is how our policy is worded further down the policy. Ron Bushway asks how it works for highway employees who have to go out and plow on Christmas or New Years, and if they receive time and a half for that. Jeff reads the overtime and comp time section of the policy. Eric says that all the information didn't answer Ron's question, and asks Ron if he feels time and a half on holidays should be a thing. Ron agrees, saying plow drivers don't really get a choice. Adam agrees, saying that if town employees get pulled out on a holiday, there should be some kind of compensation. Eric says that there are several items that still need to be added, based on the discussion that has taken place. Jean Prouty asks if a call out constitutes 1 hour, or an automatic 3 hours, or what kind of guidelines the town should

have. **No vote is taken, so the motion is tabled.** Jeff says that the next section is in regards to vacation days. Jeff says the suggestion is to give new hires vacation days, as it is a good retention tool. Ron agrees, saying that most companies are offering vacation from hire. **Jeff Parizo moves to change the policy to say that after an employee has been employed for 6 months, the employee will get 5 days' vacation. Eric Godin seconds. No further discussion. Jeff calls the vote, which passes unanimously.** Jeff says that the next section is in regards to a maximum on the amount of vacation an employee can cash out. The lawyer's suggestion for the cap is 240 hours, which is 6 weeks' worth of hours. **Jeff Parizo moves to adopt a 6-week maximum on vacation hour payouts. AnnaMarie DeMars seconds. No further discussion. Jeff calls the vote, which passes unanimously.** Jeff says the next section is regarding the Vermont Paid Leave law. Jeff says that anyone who works over 18 hours per week qualifies for paid leave and the policy has been adjusted to accommodate this. Adam says that this discussion will need to continue on December 20th to correct the wording. Eric says that this pay scale discussion needs to continue. Adam says that he has received some information from VLCT showing average municipal pay rates for other towns in the state. Adam says he will send all that information to the other Board members the following day.

Vermont Bond Bank Application Update: Melissa/Adam: Melissa Boutin indicates she is going to get the scheduled for the 20-30 year bond. Jeff asks if there are any further updates. Melissa says she is just working her way through the application, which is multiple pages. Jeff asks if there is anything further Melissa needs from the Board before the application is submitted. Melissa says she thinks she is all set.

Donation Policy: Jeff Parizo moves to rescind the donation policy that the Select Board passed on February 15th of 2021. AnnaMarie DeMars seconds. Eric asks why the sudden need to rescind the policy. AnnaMarie says that it only applies to a select few groups. Jeff says that he doesn't think people should have to ask permission to donate money to the town. Eric agrees with Jeff, but says it needs to be made known that any projects taking place on town property are subject to approval of the Select Board, and a donation does not equal approval. Jeff notes that based on previous discussions, there are almost no other towns that have a donation policy on the books. Adam states that Winooski does, and that it is a four-page document. Jeff says that he doesn't want there to be an impediment to people donating to the town. Eric says that he is okay with that, and understands that an initial reading could have people thinking there is a barrier to donating. Eric goes on to say that he would be okay with the policy being rescinded, but there needs to be something in place ensuring that people know that all projects on town property are subject to Select Board approval. Jeff says that he can live with that. Eric says that he's willing to re-word the document, but the trouble is getting the document vetted. Eric says that he will bring a re-worded document to a future meeting. Eric asks to delay the vote until he can come back with a new document. Jeff says he will not rescind his motion. Ron Bushway says that he wants to rescind the policy, but a re-write is in order. **Jeff calls the vote, which passes 3-2, with**

Jeff, Ron and AnnaMarie voting aye, and Eric Godin and Adam White voting nay.

Speed Limits: AnnaMarie says that she is just waiting for an answer from Northwest Regional Planning about getting the equipment to perform the traffic survey.

VI. REVIEW AND APPROVE WARRANTS

Ron Bushway moves to have Select Board Chair Jeff Parizo sign the warrants. Eric Godin seconds. No further discussion. Jeff calls the vote, which passes unanimously.

VII. ADJOURNMENT

AnnaMarie DeMars moves to adjourn the meeting at 8:55pm. Adam White seconds. No further discussion. Jeff calls the vote, which passes unanimously.

Select Board Scribe: _____

Eric Godin

Select Board Chair: _____

Jeff Parizo