

Meeting Minutes for
Wednesday, April, 13, 2022 6:30pm
Held Remotely via Zoom conference call

April Regular Meeting:

Janine called the meeting to order at 6:32 PM. All Board Members present and accounted for. SOS Operators Warren and Joe. District Members: David Banks and KC Fantoni. Engineers: Wayne Elliott and Michael Mainer from Aldrich & Elliot Engineering.

- Additions to the Agenda
 - None.
- Review of Previous Meeting Minutes
 - March Minutes
 - Judi made a motion to approve the minutes. Ken seconded. All were in favor.
- Questions from Members.
 - KC mentioned that he was just here to sit in and listen.
- Operator's Report
 - Joe spoke to the Operator's Report.
 - The meter replacement project is still in process
 - We got updated pricing for the generator. Milton CAT won't return our calls for a quote. Brookfield just revised a quote that was previously sent to us last year. There is a significant spike in the revised quote, it was 42k it's now 58k. 52-58 weeks for delivery. Brookfield wants a large deposit.
 - Michael expressed concern regarding paying upfront and noted an anecdotal experience with Grand Isle School and their pursuit of a boiler.
 - Some discussion ensued.
 - The last time the generator repair technician was here to repair our current generator, the repairs were expensive.
 - Some other options were discussed as to alternative sellers we can seek out.
 - Joe to call around tomorrow and Warren and Michael to explore if there are any options to get around the Deposit asked of us.
 - Jay Buermann (engineer) is working on a 4-lot subdivision off of Allen Road for the Masters family. SOS has not received any connection agreements yet but SOS needs the board's approval to get the subdivision connected contingent upon our engineer's approval. Court motioned to approve. Judi seconded. All were in favor.
 - Steven & Winston Shaw own a property with a debt owed to GICWD. They paid some of this and sent a letter which is attached. These members

have never used water from us but have previously paid their bill. SOS to send a letter detailing the removal process and to ask the owners to send us a formal letter asking for forgiveness and explaining why.

- Engineer's Report

- Michael mentioned that he has the plans for the aforementioned subdivision and can get that sent out next week.
- Janine had emailed A&E a collection of questions for our Pipeline Project. Michael spoke to these questions.
 - Can this be broken into multiple phases to breakup costs over time? Yes, A&E has broken up projects into phases before. This would likely increase the total cost of the project over time (breaking up a project into phases is typically done for technical purposes, not to save costs).
 - Warren noted his concern over phasing the project, commenting on the status of the bond(s)
 - Some discussion ensued.
 - How long does it usually take to get through the engineering process / what's the schedule timeline like? If we're aiming for 2024 construction, we'll want to begin this summer. A lot of subsidies are "first come first serve". The sooner we begin, the further along the path we can be when we want to begin construction.
 - Can engineering work get shelved if costs are too high at a given time? Yes.
 - Michael asked if all the PER work has been transferred to A&E. Michael answered yes and noted that it's one of the "readiness to proceed" criteria.
 - If GICWD did decide to proceed but costs are deemed to high, can parts of the construction be paused? Yes, there are ways that we can build flexibility into the project.
 - Wayne noted that we can revisit this conversation in June with a projected November 2022 (earliest) or March 2023 (latest) bond vote.
 - Michael suggested that we should proceed with our efforts on pursuing this project. All other board members were in agreement.
 - Warren suggested that Court be the liaison between A&E, the board, and SOS.
 - Michael explained next steps including the Engineering Services Agreement which will be drafted by A&E and signed.

- Treasurer's Report

- Michael spoke on the budget.
- There are some front loaded costs such as service contracts, which are due at the beginning of the year. This was previously expected. The Propane usage was an unexpectedly high cost. This will be analyzed to see if it's due to market changes or increased usage in the first Quarter.
- We need to recalculate the reserve fund and put more into CDs.

- Old Business:
 - Update on Active Projects
 - LCT Building
 - Still waiting for July for next phase.
 - Piping Replacement Project
 - Discussed during the Engineer's report.
 - Labounte Lines
 - Warren noted that this was put on hold at the last meeting. Janine noted that since we're waiting until June for the Pipeline Replacement Project we can revisit this. Warren to work with A&E on this.

- New Business:
 - New Engineering Firm – Discussed during Engineer's Report.
 - SOS Contract. Michael Innars motioned to initiate an executive session to discuss this topic because premature public disclosure of our contract negotiations position would place GICWD at a significant disadvantage. District members and SOS were asked to leave. Open session resumed. Michael made a motion to have Janine contact SOS with our counter offer. Lynda seconded. All were in favor.

Court made a motion to adjourn at 8:28 Tim seconded. All were in favor

Grand Isle Consolidated Water District P.O. Box 9, Grand Isle, VT 05458
<http://www.GICWD.com>

*Note from Steven Shaw:

March 12, 2022

To Whom It May Concern:

I am writing this to ask you to please shut the water off at 2 Skiff Rd. We do not use it anymore.

Thank you
Steven Shaw



SIMON OPERATION SERVICES, INC.

April 13, 2022

Ms Janine Banks
Grand Isle Consolidated Water District
Grand Isle, Vermont 05458

Dear Janine,

Enclosed please find the following reports and activities for the water treatment facility for the month of March 2022

1. Monthly Activities Report
2. Vermont Water System Operations Report

If you have any questions regarding this information, please feel free to call us at 1-802-244-7420.

Sincerely,

Joe Danis
Warren Steadman

Cc: Facility copy

143 South Main Street, Waterbury, VT 05676 1-802-244-7420

**GRAND ISLE CONSOLIDATED WATER DISTRICT
MONTHLY REPORT
MARCH 2022**

A: ACTIVITIES COMPLETED

1. Two samples were taken for coliform testing. Monthly backwash data was taken and the monthly report was sent to the Watershed Management Division. The monthly Water Operations Report was sent to the Drinking Water and Ground Water Protection Division.
2. The meter installation was inspected at 21 Dubuque Lane and the water was turned on.
3. SOS personnel had two instances where they stood by while VEC placed power poles. One was due to a car accident.
4. Quarterly meter readings were completed. Four high usage letters were sent to accounts where usage doubled suggesting they may have leaks and offering to help them. Nine accounts that need repair are having letters sent asking for contact information.

5. The meter was replaced at 9 Lightning Road after the old one failed.
6. The damaged blowoff on Donaldson Road has been repaired and the Insurance Company has been billed.

B: ACTIVITIES IN PROGRESS

1. The State Park pipe replacement project is in progress. SOS personnel are periodically checking the progress of the project. The water was turned on to the State Park. The line past the park has been flushed due to the report of air in the lines. It is assumed the air bled back from the State Park line.
2. The engineer who designed the Sturgeon Road mound has been contacted. He assured us that the mound will be built to specs and he will keep us informed.
3. Jay Buermanns plans for a four home subdivision off Allen Road have been forwarded to Aldrich & Elliot for their review.
4. Qotes for replacing the generator have been requested from Brookfield Service and Milton Cat.

C: ACTIVITIES PLANNED OR NEEDED

1. The West Shore Master Meter needs to be installed. The installation involves shutting down the West Shore Line and we are waiting for the contractor to schedule the project.
2. Work on the meter replacement project has been scheduled.. A working session with a Neptune technician, SOS Operators and Office Personnel is scheduled for April 26.
3. Seasonal meters will be replaced after the danger of a freeze is past.

D: BILLINGS AND COLLECTIONS

1. Accounts receivable as of April 7, 2022, was \$134,876.21.
2. No liens were placed on or released from users in March.
3. The balance of the outstanding liens is \$9,592.03.
4. Eight accounts used the ACH draft as a means of paying their water bills in March.
5. Invoices were mailed on March 25.

DRAFT