

Grand Isle Free Library  
10 Hyde Road, Grand Isle, Vermont

August 8, 2022

The meeting (in person and via zoom) was called to order at 6:00 pm by Karen Allen, Chair

Board Members Present: Karen Allen, Colleen Bushway, Kate O'Neill, Glenda Leake, and Howard DeMars

Library Director: Janet Bonneau

Community Member(s) Present: N/A

Amend Agenda for Matters Not Listed: N/A

## II. Secretary's Report

Minutes of the June 13, 2022 meeting: Copies of the minutes were available to review. There was one correction. Howard moved to accept the minutes with the correction, Colleen seconded the motion. There was no further discussion. The motion passed unanimously with Glenda abstaining from the vote.

## III. Treasurer's Report

Colleen discussed the Treasurer's Report which was passed out to the board for review and discussion. Colleen will contact Melissa to try to get the information she needs to complete the Treasurer's Report. Some items in the budget will need to be increased in the 2023-2024 budget. Many items have increased, including the electric amount. Colleen continues to pay the town our portion of the cost of the solar panels. Karen will find out the cost of utilities and will try to find out from Melissa whether each electric usage is being billed fairly and equally across the board. The 2022 ARPA money appropriated to the library has been spent. Our time sheet is being used as an example for the town. Janet will continue to use it.

Glenda moved to accept the treasurer's report as presented and explained by Colleen, Howard seconded, no further discussion and passed unanimously.

## IV. Library Director's Report

Janet presented the Librarian Report dated August 8, 2022, copies of which were sent to the board for review. The report was further explained by Janet. Use of the library has increased probably because of the need for patrons to see each other in person and the expected increase in summer usage

The Library is open per the COVID reopening plan and the town. Masks are no longer required to enter the library but are recommended. Janet will continue to monitor the state and library recommendations for COVID and will act accordingly. The COVID policy is still available on the website

## V. New Business

### a. Library Cleaning Service

Scott LaCoss was unable to attend the meeting either in person or via zoom. Karen had communicated with him prior to the meeting. The budget will not sustain twice monthly cleaning services at the price quoted. Karen will confirm that they will do once monthly cleaning at the agreed upon rate with specifics to be determined by both Janet and Scott until the 2023-2024 budget is completed. If he agrees to the once monthly cleaning, he will be provided with a key to the library. Janet will make sure he has one and that it is accounted for.

## VI. Old Business

### a. Friends

No one from the Friends Group came to the meeting. A meeting with Joy Worland from the state is being set up for October. The Friends hold their meetings at the library at 1pm on a Wednesday after the library is closed. It is anticipated that the State can work with the library board and the Friends Group to come up with a Memorandum of Understanding (MOU) between the two groups. The Friends are well on their way to forming a new group: Officers have been elected, and the trustees are welcome to go to meetings.

### b. Operating budget for 20223/2024

The Select Board has requested that all budgets be turned in to them soon. We will proceed as we always have. However, we will start working on the budget in October and finalizing it at the November budget meeting and having it ready as soon as possible for the Select Board. It is frustrating when the new budget has hardly started and the monies requested and voted by the townspeople are barely available.

### c. Board Membership – Opening as of March 2023

Karen's term is up and she will not be running again (as of now). Ideas to get more people interested in running and reasons for not running were discussed. A shorter term (lowering from 5 years to 3 years) and how to implement was one idea discussed. We will all think about this and come back with ideas at the next meeting.

### d. COVID update

Already discussed.

## VII. Adjourn

The motion to adjourn was made by Kate and seconded by Colleen and passed unanimously. The meeting was adjourned at 6:50PM by Karen. The next meeting will be October 10 at 6pm.

Respectfully submitted,

Glenda Leake

Secretary