

Grand Isle Free Library
10 Hyde Road, Grand Isle, Vermont
December, 12, 2022

The meeting (in person and via zoom) was called to order at 6:01 pm by Karen Allen, Chair

Board Members Present: Karen Allen, Colleen Bushway, Glenda Leake, and Howard DeMars, Kate O'Neill was absent

Library Director: Janet Bonneau

Community Member(s) Present: N/A

Amend Agenda for Matters Not Listed: N/A

I. Secretary's Report

Minutes of the October 10, 2022 meeting: Copies of the minutes were available for review. Colleen moved to accept the minutes, Howard seconded the motion. Howard thanked Glenda for taking the minutes. There was no further discussion. The motion passed unanimously.

Minutes of the November 14, 2022 meeting: Copies of the minutes were available for review. Howard moved to accept the minutes, Colleen seconded the motion. There was no further discussion. The motion passed unanimously.

II. Treasurer's Report

Colleen discussed the Treasurer's Report which was passed out to the board for review and discussion. The money requested from the town was received and is being used to run the library. The check was finally received by Cota's. Colleen will try to figure out how it should be entered and the budget reconciled. Colleen is not happy with M&T bank since the merger, but because it is a municipal bank and we have a credit card through them for Janet's use, we will continue to use it, although it is difficult. The bills for the credit card are sent to the town, but are not separated out for usage by the various town groups. Colleen/Janet will continue to monitor our usage and Colleen will send the appropriate amount to Melissa who will pay the bank. The budgeted line items are in order to date.

Karen moved to accept the treasurer's report as presented and explained by Colleen, Glenda seconded. Colleen further discussed the money set aside for computer replacement and the building fund. Howard moved to place the extra monies in the money market which we have. Karen seconded this motion. As an FYI Colleen presented our budget for 2023-2024 to the Selectboard which accepted it unanimously. There was no further discussion of the budget and the motions and passed unanimously.

III. Library Director's Report

Janet presented the Librarian Report dated December 12, 2022 copies of which were sent to the board. All programs are progressing well. The raffle by the Friends and the bake sale on election day generated sufficient funds to assure the library will be able to continue programming as planned. Winter hours will go into effect in January

IV. New Business

a. Holiday hours- Christmas eve, New Year's Eve

Colleen recommended that these days be designated as library closures. The Library Director will be paid and no time taken off her vacation time.

b. Annex storage

Apparently the daycare has appropriated without permission the library's red rocking chair. They were told to return it. The temperature of the second floor is conducive for book storage although no books are stored there at this time.

c. Friends of Library; Wednesday meeting with Emily Clark

The meeting of the Friends will be December 14 at 1pm. Emily Clark from the Planning Commission will update the group. Colleen and Glenda will attend the meeting.

V. Old Business

Colleen has been attending a Strategic Planning for Community and Library web in air on Mondays at 1pm. Colleen said that Strategic Planning has replaced the 5 Year Plan. The Boulder Public Library has developed a strategic plan some of which may be helpful for us in our development of a plan. Colleen explained the on line seminar in detail. Karen will forward the BPL plan to all trustees for thought before the next trustee meeting. The problem with the seminar and workshop is that we (and most of VT) have only one staff person. Colleen is available for further discussion.

VI. Adjourn

The motion to adjourn was made by Colleen and seconded by Glenda. There was discussion of the new board. The motion passed unanimously. The meeting was adjourned at 7:30 pm by Karen. The next meeting will be February 13 at 6pm.

Respectfully submitted,

Glenda Leake

Secretary