
Meeting Minutes for
Wednesday, August, 16, 2023

Held Remotely via Zoom conference call and in person at the water plant

August Regular Meeting:

Janine called the meeting to order at 6:33 PM. All Board Members present and accounted for. SOS Operator Warren Steadman was present (Joe Danis is on vacation). Guest Michele Southwick and Larry Caron were also present.

- Additions to the Agenda
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- Review of Previous Meeting Minutes
 - July Minutes.
 - Janine emailed Tim with 2 corrections that are to be made.
 - Michael made a motion to approve. Ken seconded. All were in favor.
- Questions from Members
 - Larry Caron had mentioned he spoke at the previous meeting regarding the topic at Folsom Harbor Road. Looking to hook on a seasonal residence to a private line that is then attached to the district's system. Warren responded to Larry that we had just received the paperwork on 8/15/23. Larry went on to ask a question about the easement involved; The line that has now been turned over to GICWD...Larry wants to know who the easement should be given to, GICWD or Larry. Warren clarified that the easement has been in discussion between SOS and the lawyer, to hash out the details Larry is asking about. Larry asked a followup question, whether it's possible to run a line to an additional property but not hook it up for another year or so. Warren offered to have SOS look at the properties in person.
 - Michael noted that in the June meeting we already voted to accept the line(s) upon the assumption of the service line.
- Operator's Report
 - Warren and Joe spoke on the report.
 - There was a service line leak on Monday. This has already been dug up and taken care of. The 10 foot section had 4 leaks in it. It's been repaired. The pipe was galvanized steel, which additional pipe of this type would have to be replaced by the homeowner if on their property past the curb stop.
 - Some discussion ensued about the home survey, based on this incident.
 - In lieu of recent reports of algae-blooms in the lake, SOS has been taking samples and has no reported effects related to the algae. Warren noted that we draw our water from a deep depth and from a considerable distance from the shore, based on the location of our intake pipe. Some discussion ensued about SOS's various testing.

- Warren to share a list of all these various tests to the Board, for their awareness. Warren also gave a highlight of the testing plan provided by the State.
- Engineer's Report
 - A&E were not present but sent an email which Janine gave an overview of.
- Treasurer's Report
 - Michael spoke on the budget
 - On track to meet our budget generally speaking. Our utilities do appear to be running high compared to projections.
 - Warren and Michael discussed an error found on the P&L sheet that Warren corrected in his notes.
- Old Business
 - Update on Active Projects
 - LCT Building –
 - As far as we're aware everyone has agreed to the latest proposal and are awaiting documents to be signed.
 - Piping Replacement Project
 - Mentioned in the Engineer's Report
 - Advertising for Piping Replacement Project public hearing
 - Janine discussed the newsletter topic and drafted something, pulling supporting information from the report provided to the Board. Janine has sent it to Ken for his review. The November 15th meeting is targeted to be the date to publicly present this project.
 - Some discussion ensued about where to host this meeting. After some discussion, the consensus was to inquire about hosting at Grand Isle School. Michael to submit a request tomorrow for the space.
 - Tech Efforts:
 - GICWD Website
 - E-Payments / Credit Card Payments
 - GICWD Virtual Meeting Service
 - Tim and Kevin discussed all three topics at once, starting with the suggestion of Microsoft Office 365 as an all in one solution. This would include Microsoft Office's Teams virtual meeting service. Kevin mentioned that Microsoft 365 offers a discounted rate for municipalities and municipal services.
 - Michael noted that our Insurance Provider last year mentioned certain Cyber Security requirements to be followed as we pursue these projects.
 - Some discussion ensued.
 - The Tech-subcommittee (Tim, Kevin, Michael) to meet before September and compile a proposal to present to the Board.
 - Open Board Position

- Janine mentioned that 2 people had previously expressed interest but have since recanted. We're still seeking 1 open position and will post it to Front Porch Forum.
- New Business:

Tim made a motion to adjourn at 7:37, Michael seconded. All were in favor

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SIMON OPERATION SERVICES, INC.

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