

GRAND ISLE FREE LIBRARY

Minutes, October 16, 2023

Trustees Present: Kate O'Neill, Colleen Bushway, Glenda Leake and Karen Allen; Howard DeMars joined via Zoom at 6:19

Trustees Absent: None

Others present: Grand Isle Free Library Director, Janet Bonneau; Susan Willard

As Chair Howard DeMars was not available at the beginning of the meeting, Vice-Chair Glenda Leake opened the meeting at 6:01 pm.

I. Secretary's Report:

a. Copy of the Minutes from the August 14, 2023 meeting had been provided to the board, allowing time for the trustees to review and comment. Colleen moved to approve the Minutes as written; Kate seconded the motion. There was no discussion. Passed unanimously by the four trustees in attendance; Howard had not yet joined the meeting.

II. Treasurer's Report – Colleen provided the Treasurer's report, indicating that she has been working with the Town Treasurer on the budget numbers and they are in agreement on the amounts reflected for the 2022/2023 fiscal year. Payroll and benefits numbers were not provided to Colleen for the first quarter of the current fiscal year until the day of the meeting so there was not time to incorporate them into the Treasurer's Report presented. Also missing from the report were the Northfield Savings Bank interest amounts for September; those will be requested.

Colleen notified the board that the TD Bank Certificate of Deposit was maturing and a decision was needed as to the length of time for a CD renewal. She provided the interest rates available for varying amounts of time ranging from 3 to 12 months. Howard joined the meeting in time for discussion of the options. Kate made a motion to renew the CD for a period of 12 months at 4.45%. Glenda seconded the motion. There was no further discussion. The motion passed unanimously.

Colleen pointed out that the Selectboard has requested that the proposed budget for the upcoming fiscal year be provided by November 30th for presentation at their December 4th meeting. Colleen and Howard will be in attendance at that meeting to answer any questions that might arise. Howard moved to accept the Treasurer's Report pursuant to finalization of the wages and benefit amounts. Kate seconded the motion. With no further discussion, the motion passed unanimously.

III. Library Director's Report: Janet provided an update on the recent library events including a September Paint and Tea, the Summer Reading Program Expenditure Report and upcoming events such as Pumpkin Decorating and Gingerbread House Decorating.

IV. New Business – COVID update: Glenda brought information that the Town has not provided any recommendation regarding suggestions/limits related to the increased COVID cases. During this discussion, someone asked about whether or not the library would be provided with Narcan. Colleen will ask Ronnie Bushway (Town Health Officer) about the possibility.

V. Old Business.

a. None

VI. The meeting was adjourned at 6:52 pm upon motion by Colleen and seconding by Glenda. The next meeting is scheduled for Monday, November 13th at 6:00 pm and will be solely for discussion of the budget for the upcoming fiscal year.

Respectfully submitted,
Karen Allen, Secretary