

## Jul 17, 2024 | [Water Commission Board Meeting](#)

All present, except for Ted Kriss, who is excused. In addition Joe, Warren, & David Banks.  
Meeting started at 6:30 PM.

### Notes

- Additions to the Agenda
- Previous Meeting Minutes
  - June Minutes
    - Janine made a motion to accept the minutes, Court seconded. All were in favor.
- Questions from Members
- Operators Report
  - Joe spoke on the report.
    - One of the pumps failed at Lover's Lane. They took it to Pioneer motors in South Burlington. They got it fixed within a few days. It's back in place and working. Ken asked the consequences of a pump failing. Joe said that at Lover's Lane, it's less of a concern, as we have contingencies in place (backup pump).
    - Issues from the result of a lightning strike nearby to the Plant. The router that connects the PLC (programmable logic controller) to the HMI computer, went down. SOS got a technician to come and service it. The tech identified a "bad configuration with the IP address". Once this was identified the issue was resolved.
      - Warren noted that the system was running on automation in the meantime over the weekend. SOS had to supervise the plant over the weekend, as no notifications would have been sent out due to this issue.
      - Michael spoke to the possibility of filing an insurance claim but said that it may not be worth it, Joe concurred with this.
    - Janine asked Joe about a line item from the monthly operations report.
      - Regarding the peak hourly flow line-item, it looks unusually high. Joe spoke to this and some discussion ensued.
      - Joe mentioned Hallum as a company that could be a contractor for
- Engineers Report
  - A&E sent an email with talking points on 'Lead & Copper Survey' and 'Piping Project'.
- Treasurer's Report
  - Michael spoke on the report.
    - We don't have the bills from the aforementioned lightning strike damages, so that has yet to be added to the report.

- We have a new billing contact at SOS, Becca Simon, who replaced Crystal. Things are going well so far considering this change.
  - Old Business
    - Active Projects
      - Lead & Copper Survey: Mentioned during Engineer's Report
        - A&E said they would begin calls to members to complete outstanding surveys. Ken asked a question regarding the cost for the process at this point and what has been paid out. Michael and Joe spoke on this, that there was a "not to exceed" amount in the contract for this service.
        - After some discussion, on the topic of board members assisting with this call effort, it was agreed to share out the call list and call outstanding members.
      - Piping Replacement Project: Mentioned during Engineer's Report
        - Michael and Janine spoke to a comment from A&E's report regarding the statement that GICWD is "currently not in the fundable range" for the DWSRF (state revolving fund). Follow-up with A&E is suggested to get more context on this. A&E said they would speak to this further during the August meeting.
      - Janine had emailed A&E if they had been in contact with Harry Parker regarding the easements. She sent A&E the contact info.
    - Tech Committee Update
      - Recommendation for vendor selection. Tim, Ken, and Joe presented on this topic. After several meetings, both internal and with each vendor, the Tech Committee gave a joint recommendation for Tech Group.
      - Court made a motion to select Tech Group as the vendor for GICWD and proceed with the contracting process. Michael seconded. Ted joined the meeting at 7:25, in time to join the vote. All were in favor, except Kevin, who abstained. Ken will reach out to both vendors to inform them of our voted decision and identify next steps. Janine asked Kevin to be the board's liaison with Tech Group, Kevin accepted this role.
  - New Business
    - Housekeeping Items
      - Janine commented that as the Chair, she should not be voting on anything, but should rather be a tie breaker on votes.
      - Janine mentioned that no board member would ever be soliciting money from another board member (this was in response to a scam email sent earlier in June).
      - Janine also commended the board for their diligent efforts.

Tim Made a motion to adjourn the meeting at 7:36PM, Ted seconded. All were in favor.