GRAND ISLE CEMETERY COMMISSION MEETING MINUTES

October 8, 2024, 4:30 p.m., Grand Isle Town Office

Meeting was called to order by Valerie Hunter, Chair, at 4:30 p.m.

Commissioners present: Brian Allen, Lucille Campbell, Valerie Hunter, Sue Lawrence. Suzanne Sauvé arrived at 5:15 p.m.

Guests: None

Additions or deletions to the agenda: Lucille suggested we do the New Business items before Old Business to give plenty of time to develop the budget. Consensus was yes.

Lucille also mentioned that Half Moon began work on the interior of the vault today.

Sue moved to accept the minutes of September 10, 2024. Val seconded. Passed by Lucille, Val and Sue. Brian abstained due to his absence at the September meeting.

Financial report: Sue will do with budget discussion

Lawn care and Maintenance – no bills

Burials and lot sales – none

Budget work session:

All year-end financial reports for FY 2023-24 and year-to-date for FY 2024-25 were reviewed and discussed. Melissa included a report of all categories used for the Cemetery budget. Some have not been used for some period of time and could be “hidden” so they do not appear on printouts but would be accessible if needed. Consensus was to decide later as it was not pertinent to the new budget.

FY 2024-25 year-to-date figures were added to budget worksheet. For our budget purposes only, the new Childcare Contribution line item amount will be included with the budgeted amount for FICA.

There was a lengthy discussion about the Selectboard’s request to include IT costs currently paid for by the Town for Microsoft licenses, OneDrive, Dropsuite Backup and .gov email addresses for the Cemetery Commission in the Cemetery’s FY 2025-26 budget. Currrently there are three .gov emails for the Cemetery – one general cemetery, one for Sue and one for Lucille. Sue uses hers for her Cemetery position and her Lister’s position. Lucille uses hers only for cemetery. The question was where to budget Sue’s .gov email – in the Cemetery budget or the listers’ budget. Sue has a G-3 license, Lucille has a G-1 license. The question again was where to budget the cost for the G-3 license – in the cemetery or in the listers budget. Brian and Suzanne felt no need to have a .gov email for their use. Val suggested that we all have the password for the general cemetery .gov email so all could access the emails sent to that address.

The final consensus was that we will budget $600 to cover one Microsoft G-1 license with OneDrive, Dropsuite and .gov email at $180, and one Microsoft G-3 license with OneDrive, Dropsuite and .gov email at $336. This will be explained to the Selectboard.

Sue made a motion to approve a total budget of $26,500 with a Town appropriation of $22,300 for FY 2025-2026. Brian seconded. Passed with all five commissioners approving. Lucille will send the proposed budget to the Selectboard.

Old Business:

Stone for Childs’ lot – tabled until November.

A metal Cemetery Rules sign made by Suzanne’s son was approved. It will be a donation. He is willing to make a second one. Brian will post them in the Grand Isle Village Cemetery. There seems to be no need for one at Hoag or Quaker Cemeteries.

Suzanne relayed a complaint about solar lights placed at gravesites being broken by the lawn crew. The lights were replaced several times and broken each time. Suggestion was to use taller lights with metal stakes so the lawn crew could see them. Sue will talk to Ron Bushway about reminding the crew to be more careful when trimming.

Brief reminder that the Cemetery Commissioners’ job description sent by the Selectboard will be discussed at our November meeting.

Sue moved to adjourn. Brian seconded. All in favor. Meeting adjourned at 6:14 p.m. Due to technical issues this meeting was not on Zoom.

Next meeting November 12, 2024 at 4:30 p.m.

Respectfully submitted,

Lucille Campbell, Recording Secretary