

Town of Grand Isle  
PLANNING COMMISSION  
MINUTES

Tuesday, October 1, 2024 - 6:00 PM  
at Town Municipal Office (9 Hyde Road) & via ZOOM

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I. Call Meeting to Order: Emily Clark opens the meeting at 6:10PM.

Members present: Emily Clark, Sara Griswold, Jennifer Morway, Wendy Rosica, Carrie San Angelo and Melissa Boutin, Scribe

Members absent:

II. Amend Agenda for items not listed: FY26 PC budget.

Guests: Adam Lavigne.

III. New Business: PC FY26 budget – reviewed line items - adding an amount for Microsoft 365, COLA is unknown as well as NRPC dues-best guess used and may change. **A motion is made by Jennifer Morway to propose the FY26 budget of \$16730. Seconded by Carrie San Angelo. All are in favor. Motion carried.**

IV.

Old Business:

- a. Town Plan Process Update – Pictures: The screen was shared with Carrie San Angelo. She has several pictures in the drive folder – a few are displayed - Savage View Farm digester project, Vantine’s Fishing Access, Ed Weed Fish Hatchery and the Lake Champlain Transportation Ferries. Implementation: Reviewed items to put into action as short, medium, long term, timing and who responding such as Selectboard, Planning Commission, Zoning, Library, School, etc. Jennifer Morway will put items on sheet and send to one drive link as well as to Greta Brunswick with all documentation by Friday, 10/04/24. Lots of scheduling dates coming up. The timeline is reviewed – Town Plan due back from Greta 10/15/24. Any last-minute changes need to be made by the end of the month. PC meeting will be pushed to 10/22/24 so everyone has time to review. November 1<sup>st</sup> is 30 days prior to warn the public hearing. The first public hearing would be December 3<sup>rd</sup>. Need to send the draft to other surrounding PC Board Chairs. The Selectboard will need to hold a public hearing after – no earlier than 30 days and no later than 120 days – Not able to hold until the 2<sup>nd</sup> meeting in January – January 20, 2025. Both public hearings will need to be run in the Islander 15 days before the public hearing and posted in 3 public places as well as the town website.
- b. VT Libraries Capital Projects Grant Application Update – Approved for \$1.5M with additional \$180K for over runs. Super exciting – project must be complete by 12/31/2026. Planning Commission to schedule a joint meeting with the library on 10/15/24 and 11/12/24 to keep items rolling. Selectboard and others associated with the library will be invited for discussion only. Lots of actions items will be coming – press release on awarded funds - engineer (Tyler Billingsley of East Engineering) & architect (David Roy of Weimann Lamphere) meetings for the planning phase – wish list from Library Trustees

and friends of the library for flow/layout and anything other items necessary for discussion. A meeting and agenda for the first joint meeting on 10/15/22 for 6PM at the Grand Isle Municipal Offices will be warned and posted.

- c. MERP Update – Another MERP grant available for up to \$500K. The application was quickly completed and submitted. Approvals may be announced as early as 10/25/24.
  - d. Bylaw Discussion – tabled.
    - i. Solar/Wind - Wendy
    - ii. Shoreline Commercial Recreation District – Emily
    - iii. ADU/RV - Emily
  - e. Capital Budget Update – tabled.
- V. Update from other Meeting attendance: Library grant as discussed above. Carrie San Angelo was ill last week so she could not attend the VLCT training but does have all the documents discussed.
- VI. Administrative Recap: Nothing noted.
- VII. Review & approve Minutes: **08/20/24 – A motion is made by Jennifer Morway to accept the minutes. Seconded by Wendy Rosica. Sara Griswold Bullis abstained. No further discussion. Members vote. All others are in favor. Motion carried. 09/17/24 – A motion is made by Jennifer Morway. Seconded by Carrie San Angelo. Emily Clark abstained. No further discussion. Members vote. All others are in favor. Motion carried.**
- VIII. Adjournment: **A motion is made by Jennifer Morway to adjourn at 8:11PM. Seconded by Wendy Rosica. No further discussion. Members vote. All are in favor. Motion carried.**