

Grand Isle Free Library  
10 Hyde Road  
Grand Isle, Vermont  
Meeting Minutes-DRAFT  
Monday, December 9, 2024

I. Call to Order:

The meeting was called to order at 6:02pm by Howard DeMars.

Board Members Present: Howard DeMars, Karen Allen, Glenda Leake, Susan Willard

Board Members Absent: Kate O'Neill (joined meeting at 6:50pm by telephone)

Community Member(s) present: none

Amend Agenda for Matters Not Listed: review minutes of November 26<sup>th</sup>.

II. Secretary's Report:

- a. Corrections for meeting minutes of October 14<sup>th</sup>, October 22<sup>nd</sup>, November 2<sup>nd</sup>, November 4<sup>th</sup> and November 23<sup>rd</sup> were reviewed. Discussed tabling accepting these minutes until corrections are finalized by Kate O'Neill. Howard moved to table the approval of these minutes until they are corrected. Glenda seconded the motion. No further discussion. Passed unanimously.
- b. Reviewed meeting minutes of November 26<sup>th</sup>. Howard moved to approve the minutes as written. Glenda seconded the motion. There was no discussion. Passed unanimously.
- c. Reviewed meeting minutes of November 30<sup>th</sup>. Karen moved to approve the minutes as written. Howard seconded the motion. There was no discussion. Passed unanimously.

III. Treasurer's Report:

Karen provided the Treasurer's report. We are awaiting the town appropriation check from Melissa Boutin, Town Treasurer, since taxes have been paid. Next meeting to discuss options for library money held by town. Glenda moved to accept the Treasurer's report as presented. Howard seconded the motion. With no further discussion, the motion was passed unanimously.

IV. Library Director's Report: None

V. New Business:

- a. Update on Library Director search: see below
- b. Winter hours: two hour shift earlier for Tuesdays and Thursdays
  - Saturday 9am-1pm
  - Sunday Closed
  - Monday Closed

Tuesday 11am-6pm (instead of 1pm-8pm)

Wednesday 10am-1pm

Thursday 12pm-6pm (instead of 2pm-8pm)

Friday Closed

Glenda moved to start winters hours after January 1, 2025. Howard seconded the motion, all in favor, passed unanimously.

#### VI. Old Business:

TD Bank Certificate of Deposit maturity and renewal. It was noted that interest rates are currently quite volatile. Susan moved for Karen Allen Treasurer, to renew the TD Bank Certificate of Deposit for up to six months at the best reasonable interest rate. Glenda seconded the motion, all in favor, passed unanimously.

#### VII. Executive session: Library Director search.

Glenda moved at 7:00 pm that we go into Executive Session to discuss the candidates for Library Director. Howard seconded the motion. All in favor, passed unanimously.

Howard moved that we come out of Executive Session at 7:20pm. Karen seconded the motion, all in favor, passed unanimously.

Glenda moved to offer the position to the chosen candidate and to authorize Karen to negotiate terms of employment. Susan seconded the motion. No further discussion. Howard, Karen, Glenda and Susan voted in favor; Kate abstained.

#### Future topics for agenda in February:

1. Review minutes of 10/14, 10/22, 11/2,11/4, 11/23.
2. Email for Library trustees similar to the planning commission. Karen to ask Jen Morway or Emily Clark.
3. Moving books to the Annex
4. Devising a task list to share responsibilities as board members.

The meeting was adjourned at 7:28pm upon motion by Susan and seconded by Karen. No further discussion. All in favor, passed unanimously.

Respectively submitted,  
Susan Willard  
Secretary