

02-07-2025 Selectboard SPECIAL Meeting  
**Meeting minutes**

**Call To Order**

**Board Members Present**

The meeting was called to order at 5:00pm by the Selectboard Chair, Jeff Parizo. Board members present were Josie Levitt, Ronnie Bushway, Jeff Parizo, Ellen Howrigan, and Jennifer Morway.

**Community Members Present**

Community members present were Lucille Campbell, Marie Prescott, Jacob St Pierre, and Carrie San Angelo.

**Community Members Present Via Zoom**

Community members present via Zoom were Esther Blow, Karen Allen, Mike Donoghue, and Panos Lekkas, Sue Lawrence, and Jen DelMonte.

**Amend Agenda For Matters Not Listed**

No amendments were made to the agenda.

**Public Comment**

Lucille Campbell from the Historical Society presented a petition for the DRB regarding the Round Barn discussion Hearings. She requested signatures from interested parties and clarified that there was no need to contact VLCT about the petition, as it had already been written and was fine.

**Old Business**

**Microsoft G1 V. G3 Licensing**

Jennifer Morway addressed questions from Joe Steffen regarding cybersecurity insurance, licensing, and the select board's authority. She clarified that:

- The town's cybersecurity insurance is provided through VLCT.
- Both G1 and G3 licenses comply with cybersecurity requirements.
- The Selectboard did not vote to migrate from G3 to G1 licenses, as G3 licenses were never used.
- The Selectboard IT liaison does not have individual authority to deny department head-approved disbursements. The only one that can approve anything is the Selectboard by majority vote.

Jennifer explained the Town's transition from various email systems to the current Microsoft G1 licenses, emphasizing the need for cloud-based storage and compliance with the Freedom of Information Act.

Jennifer explained that the Selectboard possesses supervision and control over the town's IT systems and functions. It can dictate what licenses and software staff use on Town equipment to ensure compliance with cybersecurity and other policies. She emphasized that the Selectboard's authority allows it to set up town-wide policies which need to be followed by all departments. This includes ensuring that all data is backed up in the cloud to protect against data loss due to computer crashes and to facilitate work from home during unexpected situations, such as pandemics. Ultimately, by having this level of control, the Selectboard aims to maintain a uniform IT infrastructure that aligns with the town's objectives, such as compliance with the Freedom of Information Act and flexibility in accessing information from anywhere.

Discussion ensued about the differences between G1 and G3 licenses, with board members and community members expressing various concerns and opinions. The board clarified that currently, only the Town Clerk/Treasurer has a G3 license due to specific job requirements.

*Jennifer Morway moved to approve all applicable employees, board members, and committees of Grand Isle that are eligible for the G1 license, except for the Town Clerk and Town Treasurer. Ellen Howrigan seconded the motion. The Selectboard Chair called the vote. No discussion. All in favor.*

The motion passed unanimously.

### **DRB Clerk Resignation**

Marie, the current Development Review Board (DRB) Clerk, confirmed her intention to resign.

*Ellen Howrigan moved to accept Marie's resignation. Jeff Parizo seconded the motion. The Selectboard Chair called the vote. All in favor.*

The motion passed unanimously.

### **DRB Members Resignation (4)**

The board discussed the potential resignations of other DRB members. It was noted that some members had temporarily suspended their resignations pending this meeting.

*Ellen Howrigan moved to accept the resignations of DRB members effective February 10, unless rescinded before that date. Jennifer Morway*

*seconded the motion. The Selectboard Chair called the vote. Josie Leavitt abstained. All others in favor.*

The motion passed with one abstention.

### **DRB Vacancies - Appoint If Applicable**

The board received a letter of interest from Howard DeMars for a DRB vacancy.

*Jennifer Morway moved to appoint Howard DeMars to fill the vacancy for a two-year term on the DRB, with his commission expiring on 12/31/2026. Jeff Parizo seconded the motion. The Selectboard Chair called the vote. All in favor.*

The motion passed unanimously.

The board also received letters of interest from Jeff Parizo and Stephanie Kilburn for alternate positions.

*Jennifer Morway moved to appoint Jeff Parizo and Stephanie Kilburn as alternates for one-year commissions expiring on 12/31/2025. Ellen Howrigan seconded the motion. The Selectboard Chair called the vote. No discussion. All in favor.*

The motion passed unanimously.

### **DRB Clerk Vacancy - Appoint If Applicable**

The board received a letter of interest from Adam Lavigne for the DRB clerk position.

*Jennifer Morway moved to appoint Adam Lavigne as interim DRB clerk on a temporary basis, effective February 11, at a pay rate of \$20 per hour. Ellen Howrigan seconded the motion.*

The board discussed the need to advertise the position and allow the DRB to interview candidates before making a permanent appointment. The motion passed unanimously.

### **Administrative Check-In**

This agenda item was not discussed. The Selectboard relayed to the DRB encouragement from the Town's attorney to adhere to their legal advice and with regard to Sketch Plan Reviews for the new Grand Isle Library and the proposed development of the Round Barn Hearing currently scheduled. A Site Plan Review or Conditional Use hearing is within their protocols. They will have to cancel the Sketch Plan Review Meeting currently warned and warn a Site Plan Review Meeting instead.

## **Adjournment**

*Jennifer Morway moved to adjourn the meeting at 5:45 PM. Ellen Howrigan seconded the motion. The Selectboard Chair called the vote. No discussion. All in favor.*

The motion passed unanimously.

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