

GRAND ISLE CEMETERY COMMISSION MEETING MINUTES
May 13, 2025, 4:30 p.m., Grand Isle Town Office

Meeting was called to order by Brian Allen, Vice Chair at 4:32 p.m.

Present: Brian Allen, Lucille Campbell, Sue Lawrence, Suzanne Sauvé.

Absent: Val Hunter.

Guests: None

Additions or deletions to agenda: None

Minutes:

Sue moved to approve the minutes of April 8, 2025. Suzanne seconded. All in favor.

Sue moved to approve the minutes of the special meeting of April 22, 2025. Brian seconded. All in favor.

Financials:

Budget Status Report and Balance Sheet were reviewed. Current fund balance is \$19,619.26.

CD issue: Sue spoke to Mike of the government banking division at M & T Bank. The bank is still dealing with the error in the interest rate for the large CD.

Lawn Care & Maintenance:

Wade Lawrence submitted a bill for \$575 for changing the closed/open signs, putting up the rules sign, grading the driveway, installing 16 cornerstones, mowing the fence line. Bill was approved; Brian signed it.

Jesse Sauvé cleaned out the culvert; water is now flowing. He has cleaned up leaves and branches.

P. Pepin submitted a bill for \$200 for four "B" cornerstones. Sue signed it.

Discussion about whether to pay Jesse Sauvé's lawn care bills when submitted and before the Commissioners see the invoice. If we wait until the monthly meeting it could mean that he was not being paid until two months after he had done the work. Lucille questioned whether the auditors would have an issue with that process. Brian suggested that the bill will come to Sue who would approve it for payment. When the Commissioners see the invoice, adjustments could be made. Lucille suggested that Jesse submit his bill at the beginning of the month. Final consensus was that Jesse should submit his invoice by the first of the month for approval at the next scheduled meeting.

Burial & Lot Sales:

1 lot has been sold. Quite a few interments of cremains are to take place this spring/summer. Suzanne volunteered to help Sue with administrative duties at the cemetery, showing where monuments & cremains are to be placed. There have been issues with monuments and/or bases that are too large for the

lots. Two cornerstones had to be put in front of a monument which was too wide to allow the cornerstones to be put on the corners of the lot. Brief discussion about using pins rather than cornerstones. We should revisit the Rules and Regulations at a later meeting.

Flags: The flags are at the office. Brian will take them to the Cemetery and bring a sled. Sue will be in charge of the volunteers. Lucille will email the volunteers about bringing a small wagon or sled. Suzanne will do the flags at the Hoag Cemetery.

Rt. 2 Culvert: It is cleared out for now.

Auditor Fraud/Risk: Sue attended the meeting and feels that there is nothing we need to change with regard to the handling of the Cemetery finances.

Open Meeting Law training: Lucille did the training on the Secretary of State's website. She could not find a way on the site to verify that she had done it and wanted it on the record that both Val Hunter and Lucille Campbell had completed the training.

Trust Fund CD: Matures May 28, 2025. Brian moves that Sue Lawrence is authorized to renew it at the best rate available. Suzanne seconds. All in favor.

Job Description: June 2, 2025 was selected as the date to discuss the Cemetery Commissioner job description with the Selectboard. Lucille will email the Selectboard with the date.

Merritt Vantine: A \$100 donation was made to the cemetery by Joe and Bev Poquette in memory of Merritt Vantine. Consensus was to put the money in the donation fund.

Brief discussion about cremains markers and flag standards. Sue will order more cremains pins and Brian will check on the number of flag standards left. Lucille suggested using the small amount of money in the flag fund to purchase a few more Canadian and Australian flags.

Gravestone repairs: Stones needing repair will be noted when flags are put out May 17. Further discussion tabled until June meeting.

Brian moved to adjourn; Sue seconded. Passed. Meeting adjourned at 5:45 p.m. Next meeting June 10 at 4:30 p.m.

Respectfully submitted,
Lucille Campbell, Recording Secretary

