

GRAND ISLE CEMETERY COMMISSION MEETING MINUTES

August 12, 2025, 4:30 p.m., Grand Isle Town Office

Meeting was called to order by Brian Allen, Vice Chair at 4:40 p.m.

Commissioners present: Brian Allen, Lucille Campbell, Sue Lawrence, Suzanne Sauvé;
Val Hunter present on Zoom.

Guests: none in person or on Zoom

Additions or deletions to agenda: Sue Lawrence mentioned that the contact list in the Commissioners' manual needs to be updated. Lucille Campbell will do that and also mentioned that the Commissioners' information on the town website may need to be updated as well. She will check it and ask Carrie San Angelo to update if necessary.

Suzanne Sauvé asked to add issue with wasp and bees' nests to new business.

Minutes:

Val Hunter moved to accept the July 8, 2025 minutes. Suzanne Sauvé seconded. All in favor.

Administrative Report – Sue Lawrence

Financial Report:

No report available from Melissa Boutin due to pressing reports for highway department.

Sue had M & T statements. Money Market account has \$76,964.19. Large land CD has \$104,307.5. Lucille mentioned the Money Market total must reflect the money from cashing in the stocks. Sue will check with Melissa. Discussion about what to do with those stock funds will be at the September meeting.

Lawn Care & Maintenance:

Brian presented the bill from Silas Shepard for \$475 for Wet & Forget treatment on the Quaker Cemetery fence.

Jesse Sauvé's lawn care bill for July of \$3,037.50 for 67 ½ hours was presented.

Brian will have a bill for \$18.50 for 3 yards of sand; no delivery charge as Brian picked it up and took it to the cemetery.

Caretaker bill for \$150 from Wade Lawrence for placing cornerstones and measuring lots.

Lot Sales and Burials:

Sue reported that between Dec. 2024 and June 2025, 8 lots were sold. 17 burials have taken place to date this summer.

Sue presented a Burial and Memorial form used by the town of South Hero to collect information when selling cemetery lots. She would like to use it and will do a template for Grand Isle for consideration.

Caretaker duties:

Discussion about the list of questions Wade Lawrence, caretaker, presented at the last meeting. Wade and Jesse can share preparing area for funerals, removing thistles, small trees and shrubs. Jesse would like a Commissioner to flag any shrubs, trees or plants that should be removed. Wade will do upkeep on fences, remove small trees near gravestones, clean up deadwood on west side of cemetery but leave barb wire in place, brush hog south-west corner if Bullis's crew does not do it. Other items discussed – no need for garbage cans, town does not need to buy 2 sleds as one sled has been donated. At this time there is no need for a form for reporting damage from funerals. Wade Lawrence sets price for digging urn burial holes. The job description for the caretaker will be updated. Hoag and Quaker/Macomber Cemeteries will be removed, leaving only the Village Cemetery in the caretaker's duties.

Wade's question about parking during funerals was discussed. Lucille suggested designating areas for parking cars using the sides of the driveway along the west side of Section I and the east and west sides of Section J and H where there are no gravestones. Sue and Suzanne each raised the issue of funeral directors not providing any parking guidance to attendees. Consensus was to send a map with a cover letter to the local funeral homes. Sue can email the map to those who do a private burial. Lucille suggested that when the Town revises the town web site, that the parking map be added to the Cemetery page. Lucille will work on the map designating the areas.

Wasp Nest:

Suzanne mentioned the issue with a large wasp nest under the eaves of the vault and a bees' nest under a stone bench in Sect. H. Because of Jesse's allergy someone else will take care of spraying them.

Waiving Administration Fee:

Sue requested the Commission consider waiving the \$100 administrative fee for Commissioners. Following a brief discussion Sue moved that if a current Cemetery Commissioner has a loved one or family member to be buried, the \$100 administration fee be waived. Suzanne seconded. Brian Allen, Sue Lawrence, Suzanne Sauv  and Lucille Campbell voted yes. Val Hunter abstained. Motion passed.

Agenda items for September: Uses for money from stocks, drainage issue, Brian to get estimate for gravel for circle, Burial and Memorial form

Val moved to adjourn. Sue seconded. Motion passed. Adjourned at 6:07 p.m. Next meeting September 9 at 4:30 p.m.

Respectfully submitted,
Lucille Campbell, Recording Secretary