

12-17-2025 DRB Meeting

Meeting minutes

Meeting Call to Order

Lucas Campbell, DRB Vice Chair, called the meeting to order at 6:00 PM on December 17, 2025. Present were Lucas Campbell, Jake St. Pierre, Adam Lavigne (Clerk), Brett Sylvester, Mike Winters, and Chair Panos Lekkas.

Motion to accept Agenda with no amendments made by Lucas Campbell, seconded by Jake St. Pierre.
Motion passed unanimously.

Review Member Terms of Office

Adam Lavigne informed the board that all members' terms are good through the end of 2026, with no immediate action required.

Updates of ZAO

None.

Clerk – Review Minutes of last meetings

The board reviewed minutes from the previous meeting, which included approving the agenda, classifying the White-Pembroke application as a minor subdivision, and noting that Scott (ZAO) was retiring at the end of the year with the Select Board seeking a replacement.

Motion to accept the minutes as written made by Lucas Campbell, seconded by Jake St. Pierre. Motion passed unanimously.

The clerk presented a question from Ashley White regarding her subdivision application. The board determined that for a minor subdivision final plat approval, the applicant needs to submit proper surveyor maps with bearings on property lines, contour lines, and complete wastewater permit details. The board concluded that proposed house placement is not required on the final plat maps as that would be handled during the building permit process with the Zoning Administrator.

UPCOMING MEETINGS

The next meeting is scheduled for January 7, 2026, and is currently open.

ADJOURN

Motion to close the meeting at 6:43 PM made by Lucas Campbell, seconded by Jake St. Pierre. Motion passed unanimously.